



Republic of the Philippines
Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
Project Support Office - Visayas
psovisayas@gmail.com | (033) 326-2455 | prdp.da.gov.ph
2nd Floor, Iloilo Sports Complex, Magsaysay Village
La Paz, Iloilo City 5000

July 4, 2025

**REQUEST FOR QUOTATION
SHOPPING – GOODS**

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly. (Please write legibly)
2. Prospective Bidders may submit their own quotation form in accomplishing their quotations subject to the condition that the PRDP PSO-Visayas SBAC's official quotation form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the bidder's own quotation form.
3. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
4. Quotation(s) must include all kinds of taxes for the item(s) listed hereunder, including delivery charges.
5. Indicate the brand name/model of the offered item(s) or product(s).
6. Price quotation(s) submitted shall be valid for SIXTY (60) days from the deadline for submission of quotations.
7. Quotation(s) shall be submitted to the Office of the Procurement Unit, PSO-Visayas, 2nd Floor Iloilo Sports Complex, Magsaysay Village, Lapaz, Iloilo City.
8. Sealed quotation shall be considered by the SBAC.
9. Awarding shall be done by LOT. Partial quotation(s) shall not be allowed.
10. **DEADLINE FOR SUBMISSION OF QUOTATIONS: July 11, 2025 at 8:00 AM**
11. Availability of stocks: Until 60 days
12. Mandatory Requirements:
 - a. Latest/Updated Business Permit
 - b. PhilGEPS Registration Certificate
 - c. Certificate of Registration (BIR Tin)
 - d. Duly filled up and notarized Affidavit of Bidder
13. The **DA PRDP PSO-VISAYAS** reserves the right to accept or reject any bid/quotation, to annul the bidding/quotation process, and to reject all bids/quotation at any time prior to contract/P.O. award, without thereby incurring any liability to the affected bidder/supplier or bidders/suppliers.

PR NO.: 2025-0218 SU **EPC:** Php 57,600.00 **End-User:** I-REAP Component
Solicitation No.: PSO-VIS-GOODS-012-25

Qty.	Unit	Item Description	Offered Brand	Unit Price	Total Price
Procurement of Token during the Technical Exposure and Benchmarking for the Cacao and Coconut Farmer and Stakeholders on July 21-25, 2025 in Davao					
32	pax	*Jacket (please see attached design and specification)			
32	pax	*Brim Hat (please see attached design and specification)			
Total					
<i>Note: The supplier shall present an actual sample to the end-user prior to the mass production to ensure that the sizings and designs are followed</i>					

FOR THE SPECIAL BIDS AND AWARDS COMMITTEE

KELSIE G. ARCANGEL
PhilGEPS Posted

JUVIRESA M. MECHA
Canvasser

ENGR. ROLAND L. TABOADA
SBAC Secretariat

The PSO-Visayas Bids and Awards Committee
2nd Floor Iloilo Sports Complex, Magsaysay Village, Lapaz, Iloilo City

SIR/MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within date stipulated herein

Signature over Printed Name

Registered Name of Company

Tax Identification No.

Telephone Number(s)

Address

Date Accomplished