

PR# 2025-1161

July 18, 2025

Date

REQUEST FOR QUOTATION

2025-878

(SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to the DA Western Visayas, BAC Secretariat Office, 3rd Floor Regional Office 6, Parola, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. DEADLINE FOR SUBMISSION OF BIDS: **July 25, 2025 at 9:30 A.M.**
8. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
11. Delivery period: **15 days upon receipt of Notice to Proceed**
12. Delivery point: **San Miguel, Iloilo & Janiuay, Iloilo**
13. The Checklist of Eligibility & Technical Requirements are as follows:

CHECKLIST OF ELIGIBILITY & TECHNICAL REQUIREMENTS	
1.	Valid PHILGEPS Registration Certificate
2.	Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be procured (transactions involving the sale of any inorganic fertilizer)
3.	Original duly signed Omnibus Sworn Statement (OSS); if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder

4. Latest income and business tax returns per Revenue Regulations 3-2005
<ul style="list-style-type: none"> - If the filling of the business and income tax returns is joint as in BIR Form No. 1701, the combined tax returns must be for the ending December 31, 2024 - If the filling is not joint as in BIR Form No. 1702, the income tax return must be for the period ending December 31, 2024 and the business tax return must cover the 4th quarter of 2024 or December 31, 2024
5. Other appropriate licenses, permits and certificates as may be required, such as (refer to the purchase request):
<ul style="list-style-type: none"> a. FPA product registration b. Certificate of warranty for 3 months from the date of delivery and to replace any damage and underweight packaging upon delivery within 7 calendar days
6. Tax Clearance
7. Registration certificate from Securities and Exchange Commission (SEC) for Corp., Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document and
8. Mayors Permit

PR No. 2025-1161
Solicitation No.: 2025-465

End-User: MARIA TERESA T. SOLIS
ABC: Php 1,749,300.00

Qty	Item Description	Unit	Brand Offer	Unit Cost	Total Cost
1,029	Procurement of Supply & Delivery of Urea (46-0-0) @ 50kg (Granular)	bag			
	Terms and Condition: 1. Must be FPA Registered 2. Must replace any damage packaging upon delivery within 7 calendar days 3. With DA logo and labelled "Not for Sale" printed on the bag (see attached format) Point of delivery: San Miguel - 500 bags Janiuay - 529 bags				
	TOTAL				



Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
Parola Fort San Pedro, Iloilo City
westernvisayas@mail.da.gov.ph|(033) 336-4221

For the Bids and Awards Committee:

REIN T. OROCIO

Head, BAC Secretariat

DA WESTERN VISAYAS

Bids and Awards Committee

Parola, Fort San Pedro St.,

Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(Indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished



*Masaganang Agrikultura,
Maunlad na Ekonomiya*

Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
Parola, Fort San Pedro St., Iloilo City
procurement@wv.da.gov.ph | (033) 320-2373



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