



Republic of the Philippines
Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
Project Support Office - Visayas
psovisayas@gmail.com | (033) 326-2455 | prdp.da.gov.ph
2nd Floor, Iloilo Sports Complex, Magsaysay Village
La Paz, Iloilo City 5000

June 4, 2025

REQUEST FOR QUOTATION SHOPPING – GOODS

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly. (Please write legibly)
2. Prospective Bidders may submit their own quotation form in accomplishing their quotations subject to the condition that the PRDP PSO-Visayas SBAC's official quotation form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the bidder's own quotation form.
3. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
4. Quotation(s) must include all kinds of taxes for the item(s) listed hereunder, including delivery charges.
5. Indicate the brand name/model of the offered item(s) or product(s).
6. Price quotation(s) submitted shall be valid for SIXTY (60) days from the deadline for submission of quotations.
7. Quotation(s) shall be submitted to the Office of the Procurement Unit, PSO-Visayas, 2nd Floor Iloilo Sports Complex, Magsaysay Village, Lapaz, Iloilo City.
8. Sealed quotation shall be considered by the SBAC.
9. **Awarding shall be done by LOT.**
10. **No item in a LOT shall be left blank, otherwise, the bid/quotation for the particular LOT is automatically disqualified.**
11. **All unit prices in all LOTs must be less than Php 50,000.00 (for semi-expendable properties following COA Circular No. 2022-004 dated May 31, 2022), otherwise, the bid/quotation for the particular LOT is automatically disqualified.**
12. **DEADLINE FOR SUBMISSION OF QUOTATIONS: June 11, 2025 at 5:00 PM.**
12. Availability of stocks: Until 60 days
14. Mandatory Requirements:
 - a. Latest/Updated Business Permit
 - b. PhilGEPS Registration Certificate
 - c. Certificate of Registration (BIR Tin)
 - d. Duly filled up and notarized Affidavit of Bidder
15. The **DA PRDP PSO-VISAYAS** reserves the right to accept or reject any bid/quotation, to annul the bidding/quotation process, and to reject all bids/quotation at any time prior to contract/P.O. award, without thereby incurring any liability to the affected bidder/supplier or bidders/suppliers.

PR NO.: 2025-0179-SU

EPC: Php 150,495.00

End-User: I-SUPPORT Component

Solicitation No.: PSO-VIS-GOODS-005-25

Qty.	Unit	Item Description	Offered Brand	Unit Price	Total Price
Procurement of Semi-Expendable Items for PSO Visayas					
		(LOT-4-A)			
1	Unit	1.) Portable Public Address Speaker System <i>Specifications:</i> -Battery-powered Portable Public Address Speaker System with wheels -Bluetooth Connectivity -200 Watts, 5 Speakers with 320° sound array -Rechargeable Lead-Acid Battery capable of up to 100 Hours run time			
7	Unit	2.) Smart Tower Fan <i>Specifications:</i> -Tower Fan with Air Ionizer -24 inch Louver -44 inch Vertical Height -55 Watts -25°C Auto-On Feature -Variable Speed Settings -Remote Control -2,000 RPM -8 Hour Timer -10 Meter Wind Range -Night Light			

Qty.	Unit	Item Description	Offered Brand	Unit Price	Total Price
3	Unit	3.) Paper Shredding Machine <i>Specifications:</i> -18 Sheets Capacity -P-4 Security Level -Cross-Cut Type -Can shred Staple Wire, Credit Card, Paper Clip, CD/DVD -Automatic Start / Stop -30 Min On / 40 Min Off Run Time -100% Jam Proof System -9 Gallon Bin Capacity			
1	Unit	4.) Laminating Machine <i>Specifications:</i> -Heavy Duty -A3 / A4 size Capacity -Hot & Cold Laminating Settings -3-6 Min Quick Warm-Up -With Overheat Protection -With Voltage Protection Circuit -Digital LCD Screen Control Panel -With Handles			
Total					

FOR THE SPECIAL BIDS AND AWARDS COMMITTEE

KELSIE G. ARCANGEL
PhilGEPS Posted

JUVIRESA M. MECHA
Canvasser

ENGR. ROLAND L. TABOADA
SBAC Secretariat

The PSO-Visayas Bids and Awards Committee
2nd Floor Iloilo Sports Complex, Magsaysay Village, Lapaz, Iloilo City

SIR/MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within date stipulated herein

Signature over Printed Name

Registered Name of Company

Tax Identification No.

Telephone Number(s)

Address

Date Accomplished

