



Republic of the Philippines
Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
Project Support Office - Visayas
psovisayas@gmail.com | (033) 326-2455 | prdp.da.gov.ph
2nd Floor, Iloilo Sports Complex, Magsaysay Village
La Paz, Iloilo City 5000

May 2, 2025

**REQUEST FOR QUOTATION
SHOPPING – SERVICES**

- INSTRUCTIONS:
- 1. Bidders are required to read the instructions and fill all the blanks properly. (Please write legibly)
 - 2. Prospective Bidders may submit their own quotation form in accomplishing their quotations subject to the condition that the PRDP PSO-Visayas SBAC’s official quotation form shall be filled up (with unit price and total price), signed properly and attached together with the bidder’s own quotation form.
 - 3. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
 - 4. Quotation(s) must include all kinds of taxes for the item(s)/service(s) listed hereunder, including other charges.
 - 5. Price quotation(s) submitted shall be valid for THIRTY (30) days from the deadline for submission of quotations.
 - 6. Quotation(s) shall be submitted to the Office of the Procurement Unit, PSO-Visayas, 2nd Floor Iloilo Sports Complex, Magsaysay Village, Lapaz, Iloilo City.
 - 7. Sealed quotation shall be considered by the SBAC.
 - 8. Awarding shall be done by LOT. Partial quotation(s) shall not be allowed.
 - 9. **DEADLINE FOR SUBMISSION OF QUOTATIONS: May 9, 2025 at 9:00 AM**
 - 10. Mandatory Requirements:
 - a. Latest/Updated Business Permit
 - b. PhilGEPS Registration Certificate
 - c. Certificate of Registration (BIR Tin)
 - d. Duly filled up and notarized Affidavit of Bidder
 - 11. The **DA PRDP PSO-VISAYAS** reserves the right to accept or reject any bid/quotation, to annul the bidding/quotation process, and to reject all bids/quotation at any time prior to contract/P.O. award, without thereby incurring any liability to the affected bidder/supplier or bidders/suppliers.

PR NO.: 2025-0098 SU **EPC:** Php 338,200.00 **End-User:** I-REAP Component
Solicitation No.: PSO-VIS-GSS-016-25

Qty.	Unit	Item Description	Unit Price	Total Price
Food, venue, accommodation for the participants during the Capability Building Training for the Proponent Groups on Enterprise Operations – Good Manufacturing Practices (GMP) and HACCP in Negros Occidental on May 26-30, 2025				
52	pax	May 26-27, 2025 (2 days) Dinner and accommodation		
11	pax	May 28, 2025 (1 day) Breakfast, dinner, accommodation		
35	pax	May 28, 2025 (1 day) Lunch, 2 snacks (packed)		
11	pax	May 29, 2025 (1 day) Breakfast, dinner, accommodation		
35	pax	May 29, 2025 (1 day) Lunch, 2 snacks (packed)		
11	pax	May 30, 2025 (1 day) Lunch and AM snack (packed)		
Total				
<i>Meals: meat, fish, soup, vegetables, dessert, rice, fruits and drinks</i> <i>Snacks: Heavy snacks for Day 1-4</i>				

FOR THE SPECIAL BIDS AND AWARDS COMMITTEE

KELSIE G. ARCANGEL
PhilGEPS Posted

IUVIRESA M. MECHA
Canvasser

ENGR. ROLAND L. TABOADA
SBAC Secretariat

The PSO-Visayas Bids and Awards Committee
2nd Floor Iloilo Sports Complex, Magsaysay Village, Lapaz, Iloilo City

SIR/MADAM:
In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within date stipulated herein

Signature over Printed Name

Registered Name of Company

Tax Identification No.

Telephone Number(s)

Address

Date Accomplished