



Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT
Project Support Office - Visayas
2nd Floor, Iloilo Sports Complex, Magsaysay Village
La Paz, Iloilo City 5000
psovisayas@gmail.com | (033) 326-2455 / 320-3545 | prdp.da.gov.ph
Enabling Communities. Expanding Opportunities.

April 8, 2025

REQUEST FOR QUOTATION (RFQ)
SHOPPING

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the PRDP PSO VISAYAS BAC's official canvass form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the bidder's/supplier's own canvass form. (Please write legibly)
3. Any erasure or alternation in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids/quotations.
5. Bid(s)/Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Bid(s)/quotation(s) submitted shall be valid for **NINETY (90) days** from the deadline of submission of quotations.
8. Terms of payment within – THIRTY (30) days after inspection and acceptance and shall be made through checks.
9. Sealed Bid(s)/Quotation(s) shall be submitted to the **Office of the Procurement Unit PSO Visayas, 2nd Floor, Iloilo Sports Complex, Magsaysay Village, La Paz, Iloilo City**. Online or electronic submission should be sent to **psoprocurementvisayas2020@gmail.com**.
10. Awarding shall be done for the whole lot. Partial Bids/Quotations shall not be allowed.
11. **DEADLINE FOR SUBMISSION & RECEIPT OF BIDS/QUOTATIONS: April 15, 2025, 5:00 pm.**
12. Validity of stocks: 90 days
13. Delivery period: within 30 days upon receipt of the signed P.O.
14. Delivery point: **DA-PRDP PSO Visayas Office, 2nd Floor Iloilo Sports Complex, Magsaysay Village, La Paz, Iloilo City.**
15. The period of submission of the following documents are as follows:

Document	Submission Period
Certified True copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration (Red or Platinum)	
Certified True Copy of Certificate of Registration (BIR Tin)	
Duly filled up and notarized Affidavit of Bidder/Omnibus Sworn Statement	Should be submitted by the winning supplier prior to Award

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the Bid/Quotation is presumed that this offer is non-responsive.

PR NO.: 2025-0044 SU **EPC:** Php 249,993.00 **End-User:** DA-PRDP PSO Visayas Administrative Unit
Solicitation Number: PSO-VIS-GOODS-004-25-SU





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QTY	UNIT	ITEM DESCRIPTION	OFFERED BRAND	UNIT PRICE	TOTAL PRICE
Procurement of Other Supplies for the use of DA-PRDP PSO Visayas, I-SUPPORT Component					
30	bottles	Air freshener, original, 300ml			
5	cans	Disinfectant Spray, Sampaguita Scent, 681 ML			
12	bottles	Alcohol, 70% Solution, Unscented with Moisturizer 500ml			
10	gallons	Alcohol, 70% Solution, Unscented with Moisturizer 1L			
3	pcs	Soft Broom (Walis Tambo)			
24	pcs	Fluorescent light bulb 11 Watts			
24	pcs	Fluorescent tube light bulb 20 Watts			
80	pcs	Car Air Freshener w/ Antibac 5ml, hang type			
6	gallons	Wash and Wax Hi-Foam wash Protection, 2000ml			
80	pcs	Towel Synthetic Chamois			
12	pcs	Detergent Bar, White			
50	pcs	Door Mat Cloth, (12x20 inches)			
24	pcs	Door Mat Rubber, (18x25inches)			
24	tubes	Epoxy Clay All Purpose 50grams			
20	pack	Garbage Bag, XLarge 30x37 100 pcs			
30	pack	Garbage Bag, Large 26x32 100 pcs			
50	pack	Garbage Bag, Medium 22x24 100 pcs			
50	pack	Garbage Bag, Small 18x20 inc 100 pcs			
12	bottles	Glass Cleaner, 500ml			
12	bottles	Insect Spray, 250ml, water base			
100	pcs	Cotton Rug, 33x50cm			
12	pcs	Mop Head Replacement Cotton String			
3	sets	Floor Cleaning Mop with Stick, 145*20cm long, Mop cloth Replaceable			
2	sets	Tornado Mop Handle with Bucket and Pole, Mop Head ZT1-10, ZT-11			
6	pcs	No more nails, sachet 30gms			
17	cans	Enhancing Polish, Lemon Scent, 330 ML			
3	pcs	Push Brush with Handle			
2	pcs	Cobweb duster, expandable			
5	pcs	Toilet Sanitizer, 510 grams			
24	ml	Tire Black 500 ml			
900	rolls	Tissue paper, 3 ply			
5	bottles	Toilet Bowl Cleaner 1000ml			
12	sets	Coffee cup and saucer, white, 20 cl (7 oz)			
12	pcs	Plate, white, 25 cm (9 ¾")			
12	pcs	Glass, clear glass, 40 cl (140 oz)			
12	pcs	Fork, stainless steel, 19 cm (7")			
12	pcs	Spoon, stainless steel, 19 cm (7")			
12	pcs	Bowl, rounded sides white, 13 cm (5")			
1	pc	2 Tier Kitchen Racks & Holders, galvanized			
12	pcs	Windshield Washer fluid (wiper fluid) 60 ml			
12	bottles	Multipurpose bleach original, 1L			



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QTY	UNIT	ITEM DESCRIPTION	OFFERED BRAND	UNIT PRICE	TOTAL PRICE
Procurement of Other Supplies for the use of DA-PRDP PSO Visayas, I-SUPPORT Component					
1	unit	Aluminum Multipurpose Folding ladder 12FT, 16FT & 20Ft			
1	unit	Adult Aneroid Sphygmomanometer			
10	bottles	Dishwashing Liquid (AntiBac and Calamansi) 1L			
3	unit	Digital Pencil-type Thermometer for Baby and Body Temperature			
12	pcs	High-density dipped double-sided dishwashing sponge			
1	set	Matting Mitsubishi Strada 2015			
1	set	Rain Gutter Rain Visor Mitsubishi Strada 2015			
1	set	2 Tier Dish Drying Rack with cover, L38x, W25x, H45			
1	set	3 Tier Dish Drying Rack with cover, L38x, W25x, H74			
10	pcs	2-way angle valve m ½" stainless Steel			
6	pcs	Multi-purpose Plastic Laundry Brush (Assorted Color)			
10	pcs	Stainless Steel Faucet Hose Bib			
Total					

FOR THE BIDS AND AWARDS COMMITTEE

KELSIE G. ARCANGEL
GEPS Posted/PRDP Website/1 conspicuous place

JUVIRESA M. MECHA
Canvasser

ENGR. ROLAND L. TABOADA
BAC Secretariat/Procurement Unit Head

Submission of filled-up RFQ	Date & Time
RFQ to be collected on	
RFQ must be submitted by supplier and received before deadline	April 15, 2025, 5:00 pm

The PSO-Visayas Bids and Awards Committee
2nd Floor Iloilo Sports Complex, Magsaysay Village, Lapaz, Iloilo City

SIR/MADAM:

In connection with the above request, I/we submit our bid/quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification No.

Telephone number(s)

Address

E-mail Address

Date Accomplished

