

PR# 2025-0572

May 22, 2025

Date

REQUEST FOR QUOTATION

2025-627

(SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to the DA Western Visayas, BAC Secretariat Office, 3rd Floor Regional Office 6, Parola, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. DEADLINE FOR SUBMISSION OF BIDS: **May 27, 2025 at 9:30 A.M.**
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
11. Delivery period: **Please schedule of activities**
12. Delivery point: **Province of Capiz**
13. The Checklist of Eligibility & Technical Requirements are as follows:

A. For above Php 1,000,000.00 but below Php 2,000,000.00

CHECKLIST OF ELIGIBILITY & TECHNICAL REQUIREMENTS	
1.	Valid PHILGEPS Registration Certificate
2.	Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be procured.
3.	Original duly signed Omnibus Sworn Statement (OSS); if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder

4. Latest income and business tax returns per Revenue Regulations 3-2005
<ul style="list-style-type: none"> - If the filling of the business and income tax returns is joint as in BIR Form No. 1701, the combined tax returns must be for the ending December 31, 2024 - If the filling is not joint as in BIR Form No. 1702, the income tax return must be for the period ending December 31, 2024 and the business tax return must cover the 4th quarter of 2024 or December 31, 2024
5. Other appropriate licenses, permits and certificates as may be required, such as (refer to the purchase request): NOT APPLICABLE
6. Tax Clearance
7. Registration certificate from Securities and Exchange Commission (SEC) for Corp., Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document and
8. Mayors Permit

PR No. 2025-0572
Solicitation No.: 2025-368

End-User: MARIA TERESA SOLIS
ABC: Php 1,389,290.00

Qty	Item Description	Unit	Unit Cost	Total Cost
	Procurement of Catering Services			
	Famers Field Day under Masagana Rice Program (1 day) October 20, 2025			
150	AM Snack			
150	Lunch	pax		
150	PM Snack	pax		
	Briefing and Orientation for SRI (Batch 3) (1 day) Date of activity to be announce	pax		
50	AM Snack	pax		

50	Lunch	pax		
50	PM Snack	pax		
	Hands on Training on Organic Fertilizer and Botanical Pesticide Preparation(Batch 2) 5 days July 21-25, 2025	pax		
35	AM Snack	pax		
35	Lunch	pax		
35	PM Snack	pax		
	Briefing and Orientation for Palayamanan (Batch 2) 1 day June 4, 2025	pax		
50	AM Snack	pax		
50	Lunch	pax		
50	PM Snack	pax		
	Training on Rice, Poultry & Livestock Production (Batch 2) 1 day July 3, 2025			
50	AM Snack	pax		
50	Lunch	pax		
50	PM Snack	pax		
	Training on Vegetable Production (Batch 2) 1 day August 6, 2025			
50	AM Snack	pax		
50	Lunch	pax		
50	PM Snack	pax		
	Training on Fisheries Production (Batch 2) 1 day			

	September 3, 2025			
50	AM Snack	pax		
50	Lunch	pax		
50	PM Snack	pax		
	Briefing and Orientation for Technology Demonstration Farm (1 day) Date of activity to be announce			
100	AM Snack	Pax		
100	Lunch	Pax		
100	PM Snack	Pax		
	Field Day Technology Demonstration Farm (1 day) October 3, 2025			
200	AM Snack	Pax		
200	Lunch	Pax		
200	PM Snack	Pax		
	Conduct of Organic Agriculture Livelihood Project Related Training (3 days) June 18-20, 2025			
35	AM Snack	pax		
35	Lunch	pax		
35	PM Snack	pax		
	CrFS Organic Vegetables Production (Cuartero, Capiz) 7 batches (7 days) June 19, 20, 26,27; July 3, 24; Aug 1, 2025			
168	AM Snack	pax		
168	Lunch	pax		
168	PM Snack	pax		
	CrFS Organic Vegetables Production (Dao, Capiz) 7 batches			

	June 20, 21,27, 28 July 4,25; Aug 2, 2025			
168	AM Snack	pax		
168	Lunch	pax		
	PM Snack	pax		
	Training on Sloping Agricultural Land Technology (SALT) Integration of Crops & Poultry / Livestock with starter kits (2 days) May 27-29, 2025			
30	AM Snack	pax		
30	Lunch	pax		
0	PM Snack	pax		
	Training on Vegetable Growing in Urban Setting (Roxas City) 2 days June 2-3, 2025			
35	AM Snack	pax		
35	Lunch	pax		
35	PM Snack	pax		
	Training on Plant Nutrition and Pest Control for Urban Gardening (Roxas City) 2 days May 27-28, 2025			
34	AM Snack	pax		
34	Lunch	pax		
34	PM Snack	pax		
	Training on Lowland Vegetable Production (2 days) May 29-30, 2025			
33	AM Snack	pax		
33	Lunch	pax		
33	PM Snack	pax		

	Training on Lowland Vegetable Production (2 days) Date of activity to be announce			
33	AM Snack	pax		
33	Lunch	pax		
33	PM Snack	pax		
	Provincial HVCDP Meeting with LGUs in the Province of Capiz (2 days) June 6, 2025			
44	AM Snack	pax		
44	Lunch	pax		
44	PM Snack	pax		
	Provincial HVCDP Meeting with LGUs in the Province of Capiz (2 days) September 19, 2025			
44	AM Snack	pax		
44	Lunch	pax		
44	PM Snack	pax		
	Catering Services of Agro Enterprise Clustering Approach for Inclusive Value Chain Phase 2 (Field Implementation) 2 days July 14-15, 2025			
25	AM Snack	pax		
25	Lunch	pax		
25	PM Snack	pax		
	Market Related Activities; Enterprise and Investment Form Workshop (1 day) July 2, 2025			
65	AM Snack	pax		
65	Lunch	pax		
65	PM Snack	pax		



Masaganang Agrikultura,
Maunlad na Ekonomiya

Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
Parola, Fort San Pedro St., Iloilo City
procurement@wv.da.gov.ph | (033) 320-2373

	Catering Services for Coordination Meeting under F2C2 (1 day) August 28, 2025			
47	AM Snack	pax		
47	Lunch	pax		
47	PM Snack	pax		
	Terms and Conditions: 1. Food must be delivered on time at the venue 2. Must provide free flowing water, coffee and hot choco during the entire training durations from drinks included in the meal and snack package			
	TOTAL			



Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City
westernvisayas@mail.da.gov.ph | (033) 336-4221

For the Bids and Awards Committee:

REIN T. OROCIO

Head, BAC Secretariat

DA WESTERN VISAYAS

Bids and Awards Committee
Parola, Fort San Pedro St.,
Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(Indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished



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