

PR# 2025-0570

**May 15, 2025**

Date

**REQUEST FOR QUOTATION**

2025-628

(SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to the DA Western Visayas, BAC Secretariat Office, 3<sup>rd</sup> Floor Regional Office 6, Parola, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. DEADLINE FOR SUBMISSION OF BIDS: **May 19, 2025 at 9:30 A.M.**
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
11. Delivery period: **As per stated dates**
12. Delivery point: **Province of Negros Occidental and Bacolod City**
13. The Checklist of Eligibility & Technical Requirements are as follows:
  - A. **For above Php 1,000,000.00 but below Php 2,000,000.00**

<b>CHECKLIST OF ELIGIBILITY &amp; TECHNICAL REQUIREMENTS</b>	
1.	Valid PHILGEPS Registration Certificate
2.	Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be procured.
3.	Original duly signed Omnibus Sworn Statement (OSS);  if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder

4. Latest income and business tax returns per Revenue Regulations 3-2005
<ul style="list-style-type: none"> <li>- If the filling of the business and income tax returns is joint as in BIR Form No. 1701, the combined tax returns must be for the ending December 31, 2024</li> <li>- If the filling is not joint as in BIR Form No. 1702, the income tax return must be for the period ending December 31, 2024 and the business tax return must cover the 4<sup>th</sup> quarter of 2024 or December 31, 2024</li> </ul>
5. Other appropriate licenses, permits and certificates as may be required, such as (refer to the purchase request): NOT APPLICABLE
6. Tax Clearance
7. Registration certificate from Securities and Exchange Commission (SEC) for Corp., Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document and
8. Mayors Permit

**PR No. 2025-0570**  
**Solicitation No.: 2025-369**

**End-User: MARIA TERESA SOLIS**  
**ABC: Php 1,705,120.0**

Qty	Item Description	Unit	Unit Cost	Total Cost
	<b>Procurement of Catering Services for the Province of Negros Occidental and Bacolod City</b>			
	<b>Farmer's Field Day under Masagana Rice Program (1 day)</b> <b>October 28, 2025</b>			
150	AM Snack	pax		
150	Lunch	pax		
150	PM Snack	pax		
	<b>Information Caravan/ Festival (Support to Negros Island Organic Farmers Festival (5 days)</b> <b>November 18-22, 2025</b>			
140	AM Snack	pax		

140	Lunch	pax		
140	PM Snack	pax		
	<b>CrFS Organic Vegetable Production (Valladolid) 7 batches (7 days) May 14, 15, 22; June 5, 23; July 3,10, 2025</b>			
168	AM Snack	pax		
168	Lunch	pax		
168	PM Snack	pax		
	<b>CrFS Organic Vegetables Production (Toboso) 7 batches (7 days) May 20, 21, 23; June 6, 23; July 4, 11, 2025</b>			
168	AM Snack	pax		
168	Lunch	pax		
168	PM Snack	pax		
	<b>Training on Sloping Agricultural Land Technology (SALT) Integration of Crops &amp; Poultry /Livestock with starter kits (3 days) June 24-26, 2025</b>			
30	AM Snack	pax		
30	Lunch	pax		
30	PM Snack	pax		
	<b>Training on Vegetable Growing in Urban Setting (Batch 1 Bacolod City) (2 days) June 25-26, 2025</b>			
35	AM Snack	pax		
35	Lunch	pax		
35	PM Snack	pax		
	<b>Training on Vegetable Growing in Urban Setting (Batch 2 Bacolod City) (2 days) June 9-10, 2025</b>			
35	AM Snack	pax		

35	Lunch	pax		
35	PM Snack	pax		
	<b>Training on Vegetable Growing in Urban Setting (Escalante City) (2 days) June 16-17, 2025</b>			
35	AM Snack	pax		
35	Lunch	pax		
35	PM Snack	pax		
	<b>Training on Vegetable Growing in Urban Setting (Sagay City) (2 days) June 18-19, 2025</b>			
35	AM Snack	pax		
35	Lunch	pax		
35	PM Snack	pax		
	<b>Training on Plant Nutrition and Pest Control for Urban Gardening (Bacolod City) (2 days) June 23-24, 2025</b>			
35	AM Snack	pax		
35	Lunch	pax		
35	PM Snack	pax		
	<b>Training on Plant Nutrition and Pest Control for Urban Gardening (2 days) May 20-21, 2025</b>			
35	AM Snack	pax		
35	Lunch	pax		
35	PM Snack	pax		
	<b>Training on Plant Nutrition and Pest Control for Urban Gardening (2 days) May 22-23, 2025</b>			
35	AM Snack	pax		



**BAGONG PILIPINAS**



*Masaganang Agrikultura,  
Maunlad na Ekonomiya*

Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**  
Parola, Fort San Pedro St., Iloilo City  
procurement@wv.da.gov.ph | (033) 320-2373

35	Lunch	pax		
35	PM Snack	pax		
	<b>Conduct of Provincial HVCDP meetings, consultations and assessment and workshop for LGU in Six (6) Provinces (1 day)</b> <b>July 1, 2025</b>			
60	AM Snack	pax		
60	Lunch	pax		
60	PM Snack	pax		
	<b>Conduct of Provincial HVCDP meetings, consultations and assessment and workshop for LGU in Six (6) Provinces (1 day)</b> <b>September 23, 2025</b>			
60	AM Snack	pax		
60	Lunch	pax		
60	PM Snack	pax		
	<b>Training on Coffee Production Technology (2 days)</b> <b>July 9-10, 2025</b>			
33	AM Snack	pax		
33	Lunch	pax		
33	PM Snack	pax		
	<b>Training on Lowland Vegetable Production (2 days)</b> <b>July 16-17, 2025</b>			
33	AM Snack	pax		
33	Lunch	pax		
33	PM Snack	pax		
	Catering Services for Clustering and Consolidation Program Orientation (4 days) May 20-23, 2025			

45	AM Snack	pax		
45	Lunch	pax		
45	PM Snack	pax		
	<b>Terms and Conditions:</b> <b>1. Food must be delivered on time at the venue</b> <b>2. Must provide free flowing water, coffee and hot choco during the entire training duration aside from drinks included in the meal and snack package</b>			
	<b>TOTAL</b>			



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**DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**  
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City  
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For the Bids and Awards Committee:

**REIN T. OROCIO**

Head, BAC Secretariat

**DA WESTERN VISAYAS**

Bids and Awards Committee  
Parola, Fort San Pedro St.,  
Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Registered Name of Company

\_\_\_\_\_  
Tax Identification Number  
(Indicate VAT or non-VAT registered)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contact number(s)

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Banking Institution

\_\_\_\_\_  
Branch

\_\_\_\_\_  
Account Name

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Date Accomplished



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