

May 9, 2025
Date

REQUEST FOR QUOTATION
2025-511
(SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, BAC Secretariat Office, 3rd Floor Regional Field Office 6, Parola, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. DEADLINE FOR SUBMISSION OF BIDS: **May 14, 2025 at 12:00 noon**.
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: **as stated at the description**
13. Delivery point: **as stated at the description**
14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2025-0792

ABC: Php 862,500.00

End-User: MARIA TERESA T. SOLIS

Solicitation No. 2025-334

Contact No.

Quantity	Unit	Item Description	Meals	Unit Price	Total
		Procurement of Supply and Delivery of Catering Services			
150	pax	Farmer's Field Day under Masagana Rice Program (1 day) Date October 7, 2025	AM Snacks Lunch PM Snacks		
50	Pax	Briefing and Orientation for SRI (Batch 1) (1 day) May 27, 2025	AM Snacks Lunch PM Snacks		
50	Pax	Briefing and Orientation for SRI (Batch 2) (1 day) May 28, 2025	AM Snacks Lunch PM Snacks		
175	Pax	Hands on Training on Organic Fertilizer and Botanical Pesticide Preparation (Batch 1) (5 days) Date: August 4-8, 2025	AM Snacks Lunch PM Snacks		
175	Pax	Hands on Training on Organic Fertilizer and Botanical Pesticide Preparation (Batch 2) (5 days) Date: August 11-15, 2025	AM Snacks Lunch PM Snacks		
50	Pax	Briefing and Orientation for Palayamanan (Batch 1) (1 day) Date: May 22, 2025	AM Snacks Lunch PM Snacks		
50	Pax	Training on Rice, Poultry & Livestock Production (Batch 1) (1 day) Date: July 2, 2025	AM Snacks Lunch PM Snacks		
50	Pax	Training on Vegetable Production (Batch 1) (1 day) Date: August 5, 2025	AM Snacks Lunch PM Snacks		
50	Pax	Training on Fisheries Production (Batch 1) (1 day) Date: September 2, 2025	AM Snacks Lunch PM Snacks		
60	Pax	Provincial HVCDP Meeting with LGUs in the Province of Iloilo (1 day) Date: June 26, 2025	AM Snacks Lunch PM Snacks		
60	Pax	Provincial HVCDP Meeting with LGUs in the Province of Iloilo (1 day) Date: September 26, 2025	AM Snacks Lunch PM Snacks		
66	Pax	Training Cacao Production Technology (2 days) Date: June 19-20, 2025	AM Snacks Lunch PM Snacks		
66	Pax	Training Coffee Production Technology (2 days) Date: May 22-23, 2025, 2025	AM Snacks Lunch PM Snacks		
30	Pax	Assessment and Planning Workshop on Gulayan sa Paaralan (GPP) in the Province of Iloilo Date: November 7, 2025	AM Snacks Lunch PM Snacks		
		(2 days) Catering Services for Agro-Enterprise Clustering Approach for Inclusive Value Chain Phase 2 (Field Implementation) (2 days)			

		Date: July 28-29, 2025			
24	Pax	Day 1	AM Snacks Lunch PM snacks Dinner		
24	Pax	Day 2	Breakfast AM Snacks Lunch PM snacks		
50	Pax	Briefing and Orientation for AgroECO (Batch 1) June 3, 2025	AM snacks Lunch PM snacks		
50	Pax	Briefing and Orientation for AgroECO (Batch 2) June 4, 2025	AM snacks Lunch PM snacks		
Terms and Conditions:		1. Food must be delivered on time at the venue. 2. Must provide free flowing water, coffee and hot choco during the entire training duration aside from drinks included in the meal and snacks package.			
		TOTAL			

For the Bids and Awards Committee:

REIN T. OROCIO
 Head, BAC Secretariat

DA WESTERN VISAYAS
 Bids and Awards Committee
 Regional Field Office 6,
 Parola, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
 (Indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished