

BAC Resolution No. 0323, Series of 2025

Procurement of supply and delivery of Office Supplies

WHEREAS, the Department of Agriculture has a Purchase Request for the Procurement of supply and delivery of Office Supplies with an Approved Budget for the Contract (AEC) of Fifty-Two Thousand Three Hundred Thirty-Five Pesos Only (Php 52,335.00).

WHEREAS, on Mar. 3, 2025, the BAC, thru its Secretariat, initiated the procurement activity by sending the Request for Quotation (RFQ) to the following prospective suppliers, viz: (1) HOMEPRINTS COMMERCIAL OPC; (2) ROG ENTERPRISE; (3) ONESTOP CONSUMER GOODS TRADING

WHEREAS, before the lapse of the deadline for submission of quotation at 5:00 PM. on Mar. 10, 2025, HOMEPRINTS COMMERCIAL OPC, ROG ENTERPRISE and ONESTOP CONSUMER GOODS TRADING submitted their quotations.

WHEREAS, upon careful evaluation, validation, and verification of all the documentary requirements and specification stated in the Request for Quotation, HOMEPRINTS COMMERCIAL OPC is considered as the lowest offeror and with price quotation within the ABC and it was found to be compliant with the eligibility requirements as evidenced by the submission of its 2025 Mayor's/Business Permit and provision of PhilGEPS Registration Number.

WHEREAS the TWG likewise determined that the financial proposal submitted by HOMEPRINTS COMMERCIAL OPC in the amount of Fifty-One Thousand Two Hundred Fifteen Pesos Only (Php 51,215.00) is the lowest quotation.

WHEREAS the TWG proceeded with the evaluation of the quotation vis-a-vis the technical requirements of the project and has been found to be compliant. WHEREAS the report containing the results of the TWG evaluation is attached hereto as Annex "A," and made an integral part hereof.

NOW, THEREFORE, WE, the Members of the BIDS AND AWARDS COMMITTEE, after duly considering the recommendations of the TWG, hereby resolve to recommend to the HOPE, for his consideration and approval, the award of contract for the Procurement of supply and delivery of Office Supplies to HOMEPRINTS COMMERCIAL OPC in the amount of Fifty-One Thousand Two Hundred Fifteen Pesos Only (Php 51,215.00).

RESO VED this APR 10 2025 at DA-WESVIARC, Buntatala, Jaro, Iloilo City, Philippines.

ATTY. ROBIN M. ASUNCION  
Chairperson

DR. JONIE F. NATIVIDAD  
Member

LORIE D. DEASIS  
Member

MAE P. NONES  
Member

DENNIS R. ARPJA  
Regional Executive Director

Approved:

RTD. ZARLINA B. CUELLO  
Vice Chairperson

PR No. 2025-0510