

PR# 2025-0791

April 17, 2025

Date

REQUEST FOR QUOTATION

2025-508

(SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to the DA Western Visayas, BAC Secretariat Office, 3rd Floor Regional Office 6, Parola, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. DEADLINE FOR SUBMISSION OF BIDS: **April 22, 2025 at 12:00 noon**.
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Warranty period: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: Please see schedule of activities
13. Delivery point: Please see schedule of activities
14. The Checklist of Eligibility & Technical Requirements are as follows:

Checklist of Eligibility & Technical Requirements
1. Valid PHILGEPS Registration Certificate (Platinum Members) in accordance with Section 8.5.2 of IRR
2. Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
3. Conformity with the Technical Specifications, which shall include production/delivery schedule, manpower requirements, and/or after-sales/ parts, if applicable; and

4. Original duly signed Omnibus Sworn Statement (OSS);
if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder
5. Latest income and business tax returns per Revenue Regulations 3-2005
If the filing of the business and income tax returns is joint as in BIR Form No. 1701, the combined tax returns must be for the ending December 31, 2024
If the filing is not joint as BIR Form No. 1702, the income tax return must be for the period ending December 31, 2025 and the business tax return must cover the 4 th quarter of 2024 or December 31, 2024
6. Audited Financial Statement
7. Tax Clearance
8. Registration certificate from Securities and Exchange Commission (SEC) for Corp., Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document and
9. Mayors Permit
10. NFCC
11. If applicable, a duly signed Joint Venture Agreement (JVA) in case the joint venture is already in existence; Or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive or awarded to lowest calculated and responsive offeror.

PR No. 2025-0791
Solicitation No.: 2025-332

End-User: MARIA TERESA T. SOLIS
ABC: Php 1,326,450.00

Unit	Item Description	Max. No. Of Pax	Max. Number of Meals	Unit Cost	Total Cost
	Procurement of Catering Services for various activities under Field Operation Division				
	Training on Vegetable Growing in Urban Setting Lanit FA Iloilo City				

	April 29, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	April 30, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	Training on Vegetable Growing in Urban Setting Ticud FA Iloilo City				
	May 6, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	May 7, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	Training on Plant Nutrition and Pest Control for Urban Gardening Lanit FA Iloilo City				
	May 27, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	May 28, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			

	Training on Plant Nutrition and Pest Control for Urban Gardening Ticud FA Iloilo City				
	May 29, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	May 30, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	Support of Various Chain Enhancement of High Value Crops through Smart Agriculture formerly Establishment of smart agriculture in Western Visayas, Philippines conduct of meetings and consultations (Iloilo City)				
	May 27, 2025				
pax	AM Snacks	30			
pax	Lunch	30			
pax	PM Snacks	30			
	July 18, 2025				
pax	AM Snacks	30			
pax	Lunch	30			
pax	PM Snacks	30			
	September 23, 2025				
pax	AM Snacks	30			
pax	Lunch	30			
pax	PM Snacks	30			
	November 11, 2025				
pax	AM Snacks	30			

pax	Lunch	30			
pax	PM Snacks	30			
	Catering Services for 16 Batches of Cluster Commodity Consultation Meetings				
	June 24, 2025				
pax	AM Snacks	40			
pax	Lunch	40			
pax	PM Snacks	40			
	June 25, 2025				
pax	AM Snacks	40			
pax	Lunch	40			
pax	PM Snacks	40			
	June 26, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	June 27, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	August 12, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	August 13, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			

	August 14, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	August 15, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	September 16, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	September 17, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	September 18, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	September 19, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	September 30, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	October 1, 2025				

pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	October 2, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	October 3, 2025				
pax	AM Snacks	35			
pax	Lunch	35			
pax	PM Snacks	35			
	Catering Services for 4 batches of Stakeholders Consultation Meetings and Joint Review for CDP Funding				
	October 9, 2025				
pax	AM Snacks	50			
pax	Lunch	50			
pax	PM Snacks	50			
	October 10, 2025				
pax	AM Snacks	50			
pax	Lunch	50			
pax	PM Snacks	50			
	October 23, 2025				
pax	AM Snacks	50			
pax	Lunch	50			
pax	PM Snacks	50			
	October 24, 2025				
pax	AM Snacks	50			
pax	Lunch	50			

pax	PM Snacks	50			
	Catering Services for Clustering and Consolidation Program Orientation (Batch 1)				
	April 28, 2025				
pax	AM Snacks	45			
pax	Lunch	45			
pax	PM Snacks	45			
	April 29, 2025				
pax	AM Snacks	45			
pax	Lunch	45			
pax	PM Snacks	45			
	April 30, 2025				
pax	AM Snacks	45			
pax	Lunch	45			
pax	PM Snacks	45			
	May 2, 2025				
pax	AM Snacks	45			
pax	Lunch	45			
pax	PM Snacks	45			
	Catering Services for Clustering and Consolidation Program Orientation (Batch 2)				
	May 5, 2025				
pax	AM Snacks	45			
pax	Lunch	45			
pax	PM Snacks	45			
	May 6, 2025				
pax	AM Snacks	45			
pax	Lunch	45			

pax	PM Snacks	45			
	May 7, 2025				
pax	AM Snacks	45			
pax	Lunch	45			
pax	PM Snacks	45			
	May 8, 2025				
pax	AM Snacks	45			
pax	Lunch	45			
pax	PM Snacks	45			
	Catering Services for Coordination Meeting under F2C2				
	July 31, 2025				
pax	AM Snacks	47			
pax	Lunch	47			
pax	PM Snacks	47			
	Terms and Conditions: 1. Food must be delivered on time at the venue; 2. Must provide free flowing water, coffee and hot choco during the entire training duration aside from drinks included in the meal and snacks package				
	TOTAL				

For the Bids and Awards Committee:

REIN T. OROCIO

Head, BAC Secretariat

DA WESTERN VISAYAS

Bids and Awards Committee

Regional Field Office 6,

Parola, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(Indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished