

April 28, 2025

Date

REQUEST FOR QUOTATION
2025-423
(SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Bids and Awards Committee, 3rd floor Parola, Fort San Pedro St, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. **DEADLINE FOR SUBMISSION OF BIDS: May 5, 2025 at 12:00 noon.**
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-AD_
12. A/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery point: **Field Operation Division, Parola, Iloilo City**
14. Delivery period: **30 calendar days upon receipt of Notice to Proceed**
15. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Redor Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive

PR No. 2025-0639
Contact No. 327-34-60
ABC - Php 311,800.00

End-User: Ryan Rasgo
Solicitation No. 2025-290

Qty	Unit	Item Description	Brand Offer	Unit Cost	Total
		Procurement of Supply & Delivery of Labelling and Packaging Materials			
38	unit	Portable price tag gun			
38	roll	Price labeller refill 10 pcs/set			
74	pack	Printable Sticker paper matte, waterproof, A4 20 pcs/pack			
200	pcs	Pet jar bottle 105ml			
300	pcs	Pet jar bottle 237ml			
300	pcs	Pet jar bottle 355ml			
300	pcs	Pet jar bottle 475ml			
10	pack	Plastic Cup Seal 90mmx26mm 100 pcs/pack			
10	pack	Plastic Cup Seal 96mmx26mm 100			
40	pack	Polypropylene bag 6x12 100pc/pack			
10	unit	Portable heat gun 220v electric			
150	pack	Pouch COPP thick material (food grade, size 6x9 inch, 100 pcs/pack			
150	pack	Pouch COPP thick material (food grade, size 8x12 inch, 100 pcs/pack			
10	pack	Sando bag, biodegradable, large 50 pcs/pack			
10	pack	Sando bag, biodegradable, medium 50 pcs/pack			
110	pack	Stand up pouch with zip lock (half silver aluminum and half clear) 10x15cm, 100 pcs/pack			
110	unit	Stand up pouch with zip lock (half silver aluminum and half clear) 12x20cm, 100 pcs/pack			
90	pcs	Stand up pouch with zip lock (half silver aluminum and half clear) 15x22cm, 100 pcs/pack			
8	pcs	Plastic Sealer 400mm			
100	pcs	Microwaveable food plastic container 1000ml			
50	box	Pencil			
25	pc	Calculator, basic 12 digits			
1	pc	Paper trimmer, 15x 18 inches			
1	pc	Paper trimmer, 12x 15 inches			



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DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
 Hamungaya, Brgy. Buntatala, Jaro, Iloilo City
 westernvisayas@mail.da.gov.ph | (033) 336-4221

20	pc	Stamping pad with ink			
20	box	Pencil sharpener			
100	pc	Journal book			
100	pc	Ledger book			
100	pc	Columnar, at least 6 columns			
		TOTAL			



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For the Bids and Awards Committee:

REIN T. OROCIO

Head, BAC Secretariat

DA WESTERN VISAYAS

Bids and Awards Committee
Parola, Fort San Pedro St.,
Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(Indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished



Masaganang Agrikultura,
Maunladna Ekonomiya

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