



# Republic of the Philippines DEPARTMENT OF AGRICULTURE WESTERN VISAYAS

Parola, Fort San Pedro, Iloilo City procurement@wv.da.gov.ph | (033) 320-2373

PR# 2025-0825

**April 28, 2025**Date

### REQUEST FOR QUOTATION

2025-534 (SVP)

#### **INSTRUCTIONS:**

- 1. Bidders are required to read the instructions and fill all the blanks properly.
- 2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
- 3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
- 4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
- 5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
- 6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
- 7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, 3<sup>rd</sup> Floor Regional Field Office 6, Parola, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
- **8. DEADLINE** FOR SUBMISSION OF BIDS: **May 5, 2025 at 12:00 noon.**
- 9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
- 10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
- 11. Validity of stocks: 60 days
- 12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
- 13. Delivery period: 30 days upon receipt of NTP
- 14. Delivery point: Department of Agriculture, Operations Division, Parola, Iloilo City
- **15.** The period of submission of the following documents are as follows:

Document	Submission Period*	
Certified True Copy of Valid		
1 Tay or 5/ Business I crimic	Should be submitted upon submission of Request for Quotation	
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Registration Number (Red or Platinum)		
Omnibus Sworn Statement		
(for ABC above Php 50,000.00)		
Income Tax Return		
(for ABC above Php 500,000.00)		

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.





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PR No. 2025-0825 ABC: Php 800,000.00 **End-User: MARIA TERESA T. SOLIS** Solicitation No. 2025-343 **Contact No.:** 

Quantity	Uni t	Item Description	Brand Name /Model Offered	Unit Price	Total
		Procurement of Supply and			
		Delivery of ICT Equipment			
3	unit	Laptop (Executive)			
		- M4 chip with 10-core CPU,			
		10 core GPU, 16 core Neural			
		engine, 16 GB unified			
		memory, 512 GB SSD			
		storage, 13.6" liquid retina			
		display			
		- With Microsoft Office 2024			
		(perpetual)			
5	unit	Laptop (High-end)			
		- 14", 3K (2880x1800) OLED			
		16:10 aspect ratio, 400 nits,			
		Intel Core Ultra 5 processor,			
		125H 1.2 GHz, 16GB			
		LPDDR5X, 1TB m.2 NVMe			
		PCIe 4.0 SSD, Windows 11			
		Pro, 75 Whrs battery, max			
		weight-1.2kg			
		- With Microsoft Office 2024			
		(perpetual)			
Terms a		<ol> <li>All equipment must come</li> </ol>			
Conditions:		with a minimum one (1)			
		year warranty, unless			
		indicated in the item, and			
		must be brand new, not			
		refurbished or cloned.			
		2. In the event of defects			
		arising within the warranty			
		period, the supplier is			
		responsible for collecting the			
		defective equipment from			
		the department's main office			
		and ensuring it is promptly			
		processed under the			
	1	warranty service.			
		TOTAL			





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For the Bids and Awards Commi	ittee:
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REIN T. OROCIO
Head, BAC-Secretariat

### **DA WESTERN VISAYAS**

Bids and Awards Committee Regional Field Office 6, Parola, Iloilo City

## SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name	Registered Name of Company	Tax Identification Number (Indicate VAT or non-VAT registered)	
Address	Contact number(s)	E-mail Address	
Banking Institution	Branch	Account Name	
Account Number		Date Accomplished	