



Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
Parola, Fort San Pedro, Iloilo City
procurement@wv.da.gov.ph | (033) 320-2373

PR# 2025-0752

April 16, 2025
Date

REQUEST FOR QUOTATION
2025-480
(SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, 3rd Floor Regional Field Office 6, Parola, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission.**
8. **DEADLINE FOR SUBMISSION OF BIDS: April 22, 2025 at 12:00 noon.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **15 days from receipt of NTP**
14. Delivery point: **DA-WV Building, Parola, Iloilo City in front of City Mall**
15. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



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PR No. 2025-0752

ABC: Php 288,000.00

End-User: JOSE SERGIO BORJA

Solicitation No. 2025-317

Contact No.:

Quantity	Unit	Item Description	Brand Name /Model Offered	Unit Price	Total
		Procurement of Supply and Delivery of Janitorial Supplies and Equipment			
		Lot 1 – ABC (Php 110,000.00)			
3	Unit	VACUUM CLEANER <ul style="list-style-type: none">- Inclusion: 1 x Vacuum Assembly, 1 x Flexible Hose, 1 x Sofa Brush, 1 x Floor Brush, 1 x Crevice Nozzle, 3 x Extension tube, 4 x Wheels, 1 x Washable Dust Bag, 1 x User Manual, 1 x HEPA Filter, 1 x HEPA Filter Cover, 1 x Sponge Filter- Material: Made of ABS Plastic- Measurements: L 38 x W 38 x H 54 cm- Capacity: 20 Liters			
2	unit	13-INCH HEAVY DUTY FLOOR POLISHER <ul style="list-style-type: none">- Includes brush and bracket- Handle size: 1 m adjustable stainless tube			
		LOT 2 – ABC (Php 178,000.00)			
1	pcs	8 FT. ALUMINUM LADDER <ul style="list-style-type: none">- Multi-purpose, Portable, Durable, Lightweight and Compact Size- 4 x 2 steps- Maximum Capacity: 150 kgs.			
1	pcs	16 FT. ALUMINUM LADDER <ul style="list-style-type: none">- Multi-purpose, Heavy Duty, Foldable and Adjustable- 4 x 4ft panels- Maximum Capacity: 300 kgs.			
42	pcs	HIGH QUALITY STAINLESS STEEL TRASH CAN <ul style="list-style-type: none">- With soft close cover, separate inner can and high-quality step pedals- Color: Silver- Size: 28*30*47cm- Capacity: 20L- Please see photo for reference			
16	pcs	MULTI-PURPOSE CLEANING TOWEL <ul style="list-style-type: none">- Material: 80% polyester 20% polyamide- Size: 30 x 30cm			
8	pcs	PLASTIC BROOM (WALIS TAMBO) <ul style="list-style-type: none">- 40 CM Length, Thick Quality Bristles			
2	pcs	SAFETY HARNESS <ul style="list-style-type: none">- Full Body, Metal buckle type chest strap, Adjustable thigh strap, Ideally positioned sit strap, Built-in 1.5 meter polyamide lanyard with 2 snap hook/ double hook (2 m)- Maximum safe drop: 1.5M- Break load: 1500Kgs			



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4	pcs	COBWEB/CEILING BROOM <ul style="list-style-type: none">- Handle Length: 84 cm approx. extendable up to 150 cm- Width (Broom Head): 38 cm approx.			
4	pcs	BATHROOM FLOOR BRUSH <ul style="list-style-type: none">- With Long Handle, 3-in-1 V-shaped brush head and rubber soft scraper			
8	pcs	WINDOW CLEANER WIPER <ul style="list-style-type: none">- Brush head: 20cm, Rod Length: 50-80cm(adjustable)- Features: extended handle, retractable; Removable cleaning; double-sided brush with sponge			
480	pcs	ALBATROSS BATHROOM DEODORIZER WITH HOLDER <ul style="list-style-type: none">- Net weight: 100g, Assorted Scent			
4	gals.	MURIATIC ACID (4000 mL/ 1 gallon)			
		TOTAL			

For the Bids and Awards Committee:

REIN T. OROCIO
Head, BAC-Secretariat

DA WESTERN VISAYAS
Bids and Awards Committee
Regional Field Office 6,
Parola, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(Indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished