



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**  
Parola, Fort San Pedro, Iloilo City  
procurement@wv.da.gov.ph | (033) 320-2373

PR# 2025-0751

**April 16, 2025**  
Date

**REQUEST FOR QUOTATION**  
2025-481  
(SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, 3<sup>rd</sup> Floor Regional Field Office 6, Parola, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission.**
8. **DEADLINE FOR SUBMISSION OF BIDS: April 22, 2025 at 12:00 noon.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **30 days from receipt of NTP to include installation**
14. Delivery point: **DA-WV Building, Parola, Iloilo City in front of City Mall**
15. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Should be submitted upon submission of Request for Quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)	
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)	
<b>Income Tax Return</b> (for ABC above Php 500,000.00)	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



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**PR No. 2025-0751**

**ABC: Php 147,444.00**

**End-User: JOSE SERGIO BORJA**

**Solicitation No. 2025-318**

**Contact No.:**

Quantity	Unit	Item Description	Brand Name /Model Offered	Unit Price	Total
		Procurement of Supply and Delivery of Office Furnitures and Fixtures			
		<b>Lot 1 - ABC (Php 134,244.00)</b>			
4	pcs.	<b>Work Station Table</b> <ul style="list-style-type: none"><li>- With Striped glass and with 2 tone melamine partition panels, with wire trunking and with powder coated aluminum accessories, with 25 mm Table Top with grommets</li><li>- Table Top Size: 1.0 x .50m</li><li>- Overall Dimension: L 1.09 x W.545 x H1.10m</li></ul>			
1	pcs.	<b>4-Drawer Lateral Filing Cabinet with Anti-Tilt Lock Mechanism</b> <ul style="list-style-type: none"><li>- With Steel Handle Lock, Compatible with A4, FC, letter and legal size files</li><li>- Dimensions: 90(W)x48(D)x132(H)cm</li><li>- Color: Gray</li><li>- Load Capacity: 40 kgs per drawer</li></ul>			
1	pcs.	<b>Small Office Table</b> <ul style="list-style-type: none"><li>- 25 mm Melamine Top, with powder coated steel frame, with open shelf and with grommet, with adjustable footings</li><li>- Color: Light Gray</li><li>- Dimension: L.60 x W.70 x H.75m</li></ul>			
1	set	<b>Rectangular Glass Dining Table Set (Six Seater)</b> <ul style="list-style-type: none"><li>- Table Dimension: L 55.25" x W 31.25" x H 28.75"</li><li>- Chair Dimension: L14.5" x W14.5" x H38"</li><li>- Table Frame: Powder Coated Metal Frame</li><li>- Table Top: Tempered Glass Top</li><li>- Chair frame: Powder Coated Metal Frame</li><li>- Dining Chair (Back Rest and Seat Rest): Pu Leather</li><li>- Dining Base: Powder Coated Metal Frame</li></ul>			
1	unit	<b>Two-Door Kitchen Cabinet</b> <ul style="list-style-type: none"><li>- With 2 compartments and 1 drawer at the bottom and 2 compartments at the top</li></ul>			



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		<ul style="list-style-type: none"><li>- Width: 76.50 cm</li><li>- Depth: 40 cm</li><li>- Height: 190 cm</li><li>- Panels: Chipboard with melamine + MDF with PU paper + Acrylic glass</li><li>- Color: Walnut + Grey Marble</li><li>- Weight Capacity: 130 kgs (6 kgs per shelf)</li></ul>			
		<b>LOT 2 - ABC (Php 13,200.00)</b>			
1	unit	<b>4.5 Cubic Ft. Two-Door Direct Cool Refrigerator</b> <ul style="list-style-type: none"><li>- Energy Efficient Compressor, Clean Black Design, Space Saver, Reversible Door Light Bulb in Ref Section, Adjustable Wire Shelves and Larger Freezer Design</li><li>- Net Liters: 125</li><li>- 110 Watts</li><li>- Dimension (h:w:d) : 116 : 48 : 53 cm</li></ul>			
		<i>Please see attached photo for reference</i>			
		<b>TOTAL</b>			

For the Bids and Awards Committee:

**REIN T. OROCIO**  
Head, BAC-Secretariat

**DA WESTERN VISAYAS**  
Bids and Awards Committee  
Regional Field Office 6,  
Parola, Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number  
(Indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished