



Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
 Parola, Iloilo City
 procurement@wv.da.gov.ph | (033) 320-2373

PR# 2025-0685

April 10, 2025
 Date

REQUEST FOR QUOTATION
 2025-483
 (SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, 3rd Floor Regional Field Office 6, Parola, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission.**
8. **DEADLINE FOR SUBMISSION OF BIDS: April 21, 2025 at 12:00 noon.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **30 days upon receipt of NTP**
14. Delivery point: **Parola, Iloilo City**
15. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



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PR No. 2025-0685
Solicitation No. 2025-320

ABC: Php 594,991.00

End-User: JONIC F. NATIVIDAD
Contact No.:

Quantity	Unit	Item Description	Brand Name /Model Offered	Unit Price	Total
		Procurement of Supply and Delivery of Information and Communication Equipment			
1	unit	Scanner , Scanner Type: A4 sheet-fed, one-pass duplex colour scanner, Sensor Type: Contact Image Sensor (CIS) x 2, Scanning Method: Fixed Carriage and moving document, Light Source: RGB LED, Optical Resolution: 600 x 600 dpi*1, Output Resolution: 50-1,200 dpi (in 1 dpi increments), Scanner Bit Depth (Colour): 48-bit input, 8 bit output, Scanner Bit Depth (Grayscale): 16 bit input, 8-bit output, Min Document Size: 50.8 x 50.8 mm, Max Document Size: 215.9 x 3,048 mm, Supported Paper Weight: 50-209g/m2, less than A8 size: 127-209g/m2, Output File Formats: JPEG TIFF, Multi-TIFF, PDF, Searchable PDF, BMP, PNG, Document Capture Pro (Win): JPEG, BMP, PDF, Searchable PDF, TIFF, Mulyi-TIFF,PNG, DOCX, XLSX, PPTX			
2	unit	Printer , with document feeder, Print, Scan, Copy, Compact integrated tank design, Print speeds up to 15.5ipm for black and 8.5ipm for colour, Maximum Resolution 4800 x 1200 dpi, Audio-duplex Printing, ADF Capability, Ethernet/Wi-Fi Direct/USB 2.0, Smart Panel to control your printer from smart phones and tablets so you can print, copy, scan, connect to Wi-Fi and troubleshoot directly through the app, With LCD Control Panel and Borderless printing upto A4 Size			
3	unit	Printer , Compact integrated tank design, heat-free technology, atleast 5760 x 1440 dpi Maximum Resolution			
9	unit	Laptop , Processor: i5-1135G7, Graphics: Intel Iris XE, Display:15.6" FHD (1920x1080), 60 Hz Refresh Rate, LED Backlit, 250 nits, Anti-Glare Display, IPS level Panel, Memory: 8 GB DDR4			



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		RAM, Storage: 512GB M.2 NVMe PCIe 3.0 SSD, Operating System: Windows 11 Home Connectivity: Wi-Fi 6 (802.11ax) (Dual band) 22+ Bluetooth 5.1, Backlit Keyboard, With MS Office Home and student 2021 and backpack			
1	unit	Desktop , Windows Home 11, Core i3 8 GB DDR4, 1TB HDD, 256 GB, UHD 730 Graphics, 21.5" screen monitor, 1920x1080 @100Hz, with mouse and keyboard.			
		TOTAL			

For the Bids and Awards Committee:

REIN T. OROCIO
 Head, BAC-Secretariat

DA WESTERN VISAYAS
 Bids and Awards Committee
 Regional Field Office 6,
 Parola, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

_____ Signature over Printed Name	_____ Registered Name of Company	_____ Tax Identification Number (Indicate VAT or non-VAT registered)
_____ Address	_____ Contact number(s)	_____ E-mail Address
_____ Banking Institution	_____ Branch	_____ Account Name
_____ Account Number		_____ Date Accomplished