



**April 7, 2025**  
Date

**REQUEST FOR QUOTATION**  
2025-454  
(SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own RFQ form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own RFQ form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, 3<sup>rd</sup> Floor Regional Field Office 6, Parola, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission.**
8. **DEADLINE FOR SUBMISSION OF BIDS: April 14, 2025 at 5:00 pm.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **20 days**
14. Delivery point: **RSL Satellite Lab, WESVIARC, Jaro, and RSL Main, Parola, Iloilo City**
15. The period of submission of the following documents are as follows:

| Document   | Submission Period*   |
|--|--|
| Certified True Copy of Valid <b>Mayor's/Business Permit</b>                  | Should be submitted upon submission of Request for Quotation |
| Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum) |  |
| <b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)                 |  |
| <b>Income Tax Return</b> (for ABC above Php 500,000.00)                      |  |

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**  
Parola, Fort San Pedro, Iloilo City  
procurement@wv.da.gov.ph | (033) 320-2373

**PR No. 2025-0678                      ABC: Php 601,600.00                      End-User: ZARLINA B. CUELLO**  
**Solicitation No. 2025-304                      Contact No.:**

| Quantity | Unit | Item Description  | Brand Name /Model Offered | Unit Price | Total |
|----------|------|---|---------------------------|------------|-------|
|          |      | Provision for Calibration/<br>Verification of the following lab<br>wares and fumehoods of RSL |                           |            |       |
|          |      | <b>RSL Satellite Lab</b>  |                           |            |       |
| 1        | unit | Analytical Balance, Denver<br>Instrument, TB-214, 220g  |                           |            |       |
| 1        | unit | Analytical Balance, Shimadzu,<br>AU-220; 0.1-220g   |                           |            |       |
| 2        | unit | Thermohygrometer, Digisense   |                           |            |       |
| 1        | unit | Burette, MBL Rotaflo, 50mL  |                           |            |       |
| 3        | unit | Bottle-top dispenser, 25 mL,<br>Dispensette   |                           |            |       |
| 1        | unit | Graduated cylinder, 25 mL Pyrex   |                           |            |       |
| 1        | unit | Graduated cylinder, 100 mL<br>Pyrex   |                           |            |       |
| 1        | unit | Mohr pipette, 1mL, fortuna  |                           |            |       |
| 1        | unit | Mohr pipette, 5mL, Pyrex  |                           |            |       |
| 1        | unit | Mohr pipette, 10 mL, Pyrex  |                           |            |       |
| 1        | unit | pH Meter, Oakton pH700  |                           |            |       |
| 25       | unit | Volumetric flask, 100 mL pyrex,<br>ISOLAB, Fortuna, MBL                                       |                           |            |       |
| 13       | unit | Volumetric flask, 50mL, Pyrex   |                           |            |       |
| 2        | unit | Volumetric flask, 250 mL, pyrex   |                           |            |       |
| 1        | unit | Volumetric flask, 500 mL, pyrex   |                           |            |       |
| 1        | unit | Volumetric flask, 1 L, pyrex  |                           |            |       |
| 1        | unit | Volumetric flask, 2 L, pyrex  |                           |            |       |
| 1        | unit | Weights, 2g, 5g, 50g, 200g  |                           |            |       |
| 2        | unit | Beaker, 500mL, 2000L Pyrex  |                           |            |       |
| 1        | unit | Top loading Balance, Ohaus, 5 kg  |                           |            |       |
| 1        | set  | Weights, 2g, 5g, 10g, 50g, 200g   |                           |            |       |
| 7        | unit | Micropipette, 200uL, 1 mL, 5 mL,<br>10 mL ThermoScientific/Smart<br>Gen-Next/Nexty            |                           |            |       |
| 2        | unit | Fumehood, Phil lab  |                           |            |       |
|          |      | <b>RSL Main Lab</b>   |                           |            |       |
| 1        | unit | Analytical Balance, Shimadzu,<br>AU-220D; 0.1-220   |                           |            |       |
| 1        | unit | Toploading Balance, Mettler<br>Toledo   |                           |            |       |
| 1        | unit | pH Meter, Ohaus Starter 3100  |                           |            |       |
| 2        | unit | bottle top dispenser 1-10mL,<br>Dispensette S, Vitlab   |                           |            |       |
| 2        | unit | bottle top dispenser 1-25mL,<br>Dispensette S, Vitlab   |                           |            |       |
| 2        | unit | bottle top dispenser 5-50mL,<br>Dispensette S, Vitlab   |                           |            |       |
| 2        | unit | bottle top dispenser 2.5-25 mL,<br>Dispensette S, BRAND                                       |                           |            |       |
| 1        | unit | Micropipette, 0.5-5mL Vitlab  |                           |            |       |
| 2        | unit | Micropipette, 100-1000uL<br>Thermo Scientific   |                           |            |       |



|    |      |   |  |  |  |
|----|------|---|--|--|--|
| 2  | unit | Micropipette, 0.5-5mL Thermo Scientific   |  |  |  |
| 1  | unit | Micropipette, 1-10mL Thermo Scientific  |  |  |  |
| 2  | unit | Micropipette, 100-1000uL DLAB   |  |  |  |
| 7  | unit | Thermohygrometer, Digisense/Traceable   |  |  |  |
| 1  | set  | Weights, 2g, 5g, 10g, 50g, 200g   |  |  |  |
| 1  | unit | Fumehood, fabricated  |  |  |  |
| 1  | unit | Moisture analyzer, Intelligent technology   |  |  |  |
| 2  | unit | Graduated Cylinder, 25mL Pyrex  |  |  |  |
| 1  | unit | Graduated Cylinder, 100mL Pyrex   |  |  |  |
| 1  | unit | Graduated Cylinder, 50mL ISOLAB   |  |  |  |
| 12 | unit | Volumetric flask, 25 mL, pyrex, ISOLAB, Fortuna, MBL  |  |  |  |
| 1  | unit | Volumetric flask, 250 mL, pyrex   |  |  |  |
| 1  | unit | Volumetric flask, 500 mL, pyrex   |  |  |  |
| 2  | unit | Volumetric flask, 1 L, pyrex  |  |  |  |
| 2  | unit | Volumetric flask, 2 L, pyrex  |  |  |  |
|    |      | Terms and Conditions:<br>1. Bidder must be ISO 17025:2017 accredited and the scope of accreditation should cover the required specification of end-user hence proof of these should be submitted with the bid/quotation<br>2. Calibration certificate must include measurement uncertainty and traceable to the international standards of measurement<br>3. Calibration/verification stickers must be provided |  |  |  |
|    |      | <b>TOTAL</b>  |  |  |  |



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For the Bids and Awards Committee:

**REIN T. OROCIO**  
Head, BAC-Secretariat

**DA WESTERN VISAYAS**  
Bids and Awards Committee  
Regional Field Office 6,  
Parola, Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

|                                   |                                  |   |
|-----------------------------------|----------------------------------|---|
| <hr/> Signature over Printed Name | <hr/> Registered Name of Company | <hr/> Tax Identification Number<br>(Indicate VAT or non-VAT registered) |
| <hr/> Address                     | <hr/> Contact number(s)          | <hr/> E-mail Address  |
| <hr/> Banking Institution         | <hr/> Branch                     | <hr/> Account Name  |
| <hr/> Account Number              |                                  | <hr/> Date Accomplished   |