

BAC Resolution No. 016, Series of 2025

Procurement of supply and delivery of Office Supplies

WHEREAS, the Department of Agriculture has a Purchase Request for the Procurement of supply and delivery of Office Supplies with an Approved Budget for the Contract (ABC) of Ninety-Four Thousand Three Hundred Forty-Five Pesos Only (Php 94,345.00).

WHEREAS, on Feb. 10, 2025, the BAC, thru its Secretariat, initiated the procurement activity by sending the Request for Quotation (RFQ) to the following prospective suppliers, viz: (1) THREE N' ONE ENTERPRISES; (2) C&T-OFFICE & CONSTRUCTION-SUPPLY NON-SPECIALIZED WHOLESALE TRADING; (3) JV SCHOOL SUPPLIES; (4) HOMEPRINTS COMMERCIAL OPC

WHEREAS, before the lapse of the deadline for submission of quotation at 5:00 PM. on Feb. 17, 2025, THREE N' ONE ENTERPRISES, C&T-OFFICE & CONSTRUCTION-SUPPLY NON-SPECIALIZED WHOLESALE TRADING, JV SCHOOL SUPPLIES and HOMEPRINTS COMMERCIAL OPC submitted their quotations.

WHEREAS, upon careful evaluation, validation, and verification of all the documentary requirements and specification stated in the Request for Quotation, JV SCHOOL SUPPLIES is considered as the lowest offeror. However, the suppliers submitted Business Permit and PhilGEPS Registration are not certified true copy. Therefore, considered as non-responsive.

WHEREAS, C&T-OFFICE & CONSTRUCTION-SUPPLY NON-SPECIALIZED WHOLESALE TRADING is considered as the lowest responsive offeror and with price quotation within the ABC and it was found to be compliant with the eligibility requirements as evidenced by the submission of its 2025 Mayor's/Business Permit and provision of PhilGEPS Registration Number.

WHEREAS the TWG likewise determined that the financial proposal submitted by C&T-OFFICE & CONSTRUCTION-SUPPLY NON-SPECIALIZED WHOLESALE TRADING in the amount of Seventy-Four Thousand Six Hundred Three Pesos & 85/100 Only (Php 74,603.85) is the lowest quotation.

WHEREAS the TWG proceeded with the evaluation of the quotation vis-a-vis the technical requirements of the project and has been found to be compliant WHEREAS the report containing the results of the TWG evaluation is attached hereto as Annex "A," and made an integral part hereof.

NOW, THEREFORE, WE, the Members of the BIDS AND AWARDS COMMITTEE, after duly considering the recommendations of the TWG, hereby resolve to recommend to the HOPE, for his consideration and approval, the award of contract for the Procurement of supply and delivery of Office Supplies to C&T-OFFICE & CONSTRUCTION-SUPPLY NON-SPECIALIZED WHOLESALE TRADING in the amount of Seventy-Four Thousand Six Hundred Three Pesos & 85/100 Only (Php 74,603.85).

PR No. 2025-0295

RESOLVED this FEB 28 2025 at DA-WESVIARC, Buntata, Jaro, Iloilo City,  
Philippines.

**ZARLINA B. CUELLO**  
Chairperson

**ATTY. ROLIN M. ASUNCION**  
Vice chairperson

**DR. JONIC F. NATIVIDAD**  
Member

**LORIE D. DEASIS**  
Member

**MAE P. NONES**  
Member

Approved:

**DENNIS R. ARPJA**  
Regional Executive Director