



Department of Agriculture  
**PHILIPPINE RURAL DEVELOPMENT PROJECT**

Regional Project Coordination Office 6

Parola, Iloilo City 5000, Philippines

rpco6@yahoo.com/ rpco6.prdp@gmail.com | (033) 320-1012 / 320-3545 | prdp.da.gov.ph

Enabling Communities. Expanding Opportunities.

**March 25, 2025**

**REQUEST FOR QUOTATION  
 SHOPPING**

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the PRDP RPCO 6 BAC's official canvass form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the bidder's/supplier's own canvass form. (Please write legibly)
3. Any erasure or alternation in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Price quotation(s) submitted shall be valid **NINETY (90) days** from the deadline of submission of quotations.
8. Terms of payment within – FIFTEEN (15) days after inspection and acceptance and shall be made through checks.
9. Sealed Quotation(s)/proposal(s) shall be submitted to the Office of the Procurement Unit RPCO 6, Dormitory Building, Department of Agriculture-WESVIARC, Hamungaya, Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to [rpco6proc@gmail.com](mailto:rpco6proc@gmail.com).
10. Awarding shall be done for the whole lot. Partial Bids shall not be allowed.
11. **DEADLINE FOR SUBMISSION OF BIDS: April 2, 2025, 12:00 pm.**
12. Validity of stocks: 90 days
13. Delivery period: within 30 days upon receipt of the signed P.O.
14. Delivery point: DA-WESVIARC, PRDP Office, Jaro, Iloilo City
15. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Should be submitted upon submission of Request for Quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)	
<b>Omnibus Sworn Statement</b>	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

**PR NO.:** 2025-0066SU    **EPC:** Php 90,000.00  
**Solicitation No.:** PRDP-RPCO-006-G-11-25-SU

**End-User:** PRDP RPCO 6 -IPLAN



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QTY	UNIT	ITEM DESCRIPTION	OFFERED BRAND	UNIT PRICE	TOTAL PRICE
<b>Procurement of furniture and fixture for IPLAN Component use.</b>					
		<b>Office table with partition</b>			
1	set	<i>Workstation with mobile pedestal; w/ two tone melamine w/ glass partition panel, powder coated aluminum accessories, w/ 25mm melamine table top; color: Walnut</i> <i>Dimensions:</i> <i>Partition Table: L1.09 x W.54 x H1.10m</i>  <i>Mobile pedestal: w/3 3 drawers and w/ central lock, w/ powder coated steel frame.</i> <i>Color: Light gray</i>			
		<b>Filing storage cabinet</b>			
1	unit	<i>Dimensions:</i> <i>Height: 195 cm; Width: 160 cm; Depth: 39 cm</i> <i>6 Doors and 1 Drawer; Champagne colored handles; Adjustable feet; Metal runners; Internal with well-divided shelves and compartments</i>			
		<b>3-Seater sofa</b>			
1	unit	<i>Upholstered, 3-4-seater sofa, Dimension: 183 L X 75 W X 83 H CM; color: Gray/White/Black</i>			
<b>Total</b>					

FOR THE BIDS AND AWARDS COMMITTEE

**MICHELLE R. OLIPENDO**

GEPS Posted/DA Website/1 conspicuous place

**JOSEPH MARIO D. LLAMAS**

BAC Secretariat/Procurement Unit Head

Submission of RFQ	Signature over printed name
RFQ to be collected on	
RFQ to be submitted by supplier before deadline	



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The DA RFO VI  
Bids and Awards Committee  
WESVIARC, Brgy. Buntatala  
Jaro, Iloilo City

**SIR/MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within date stipulated herein

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Registered Name of Company

\_\_\_\_\_  
Tax Identification No.

\_\_\_\_\_  
Telephone number(s)

\_\_\_\_\_  
Address

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Date Accomplished