

March 23, 2025
Date

REQUEST FOR QUOTATION
2025-382
(SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The Bill of Quantities and/or Detailed Estimates of the works must be indicated.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, 3rd Floor Regional Field Office 6, Parola, Iloilo City with the Name of Supplier, PR Number, and Deadline for Submission.
8. **DEADLINE FOR SUBMISSION OF BIDS: March 26, 2025 at 9:00 am.**
9. Price quotation(s) submitted shall be valid for a period of 60 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Works shall begin within seven (7) days after receipt of Purchase Order.
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Project completion is required within 60 calendar days from conforme date on Notice to Proceed.
14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2025-0679 ABC: Php 600,000.00 End-User: ZARLINA B. CUELLO
Solicitation No. 2025-261 Contact No.

CIVIL WORKS / ITEMS	BILL OF QUANTITIES		
	Quantity	Unit Cost	Total Cost
Procurement through Design and Build – One Job			
Order for the studio interior digital layout/design, fabrication, supply and installation of Acoustic Treatment Set for Department of Agriculture Western Visayas’ Broadcast/ Recording Studio			
General Requirements			
Mobilization/ Demobilization	1 lot		
Acoustic Design, Testing & Commissioning	1 lot		
Ceiling			
Supply and installation of Acoustic Ceiling System (60x60cm) complete with Main Tee, Cross Tee (4’ and 2’), and Wall Angle, including all necessary suspension materials and accessories. The system shall be installed in accordance with manufacturer specifications to ensure stability and performance. The ceiling shall provide optimal acoustic properties and aesthetic finish. Inclusive of labor, materials, and complete installation. White Color.			
Control Room, Sound lock area, Equipment Room	47.4 sqm		
Supply and installation of Acoustic Cloud Panels. Complete with necessary accessories, fasteners, and structural supports as per specifications. The installation ensures optimal acoustic performance, reducing noise and reverberation, Inclusive of labor, materials, and complete installation			
Recording Studio	9 pcs		
Walls			
Supply and installation of STC Rated (STC55) Isolation Partition walls to meet the min. requirements for recording studio & control room. Complete with all accessories to finish the work. Paint finish. For Sound lock and Recording area	3 sqm		
Supply and installation of Acoustic Wall Fabric Wrapped Panels with NRC 0.8-1.0 to meet the min. reverberation time (RT60=0.5 secs) for recording studio & control room. Complete with all accessories to finish the work. Fabric color: White	49 sqm		
Doors			
Supply and installation of STC Rated 0.9mW x 2.1mL x 50mm thk. Plain/ Flushed Design Laminated Finish Panel Wood Solid Core constructed from timber and acoustic insulation materials; Complete with jamb, accessories and acoustic door seals. STC 55 Rating			
Main Entrance/ Sound lock – Control Room	2 set		
Floor			
Supply and installation of Carpet Tile Flooring including high-quality carpet tiles with durable backing, adhesive, and necessary floor preparation. Complete with proper alignment and finishing as per manufacturer specifications. The installation ensures a professional appearance, enhanced comfort, and improve acoustic performance. Inclusive of labor, materials and complete installation.			
Recording Studio, Sound lock area, Equipment Room	47.4 sqm		

Pre-implementation activities/ relevant information sources:			
i. Floor plan, elevation, schedule of finishes			
ii. Room Layouts			
iii. Ocular inspection			
Location: DA-RAFIS, New Office Building, Parola, Iloilo City Please see attached: Terms of Reference			
Total			

For the Bids and Awards Committee:

REIN T. OROCIO
Head, BAC-Secretariat

DA WESTERN VISAYAS
Bids and Awards Committee
Regional Field Office 6,
Parola, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name	Registered Name of Company	Tax Identification Number (Indicate VAT or non-VAT registered)
Address	Contact number(s)	E-mail Address
Banking Institution	Branch	Account Name
Account Number		Date Accomplished