



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**  
 Parola, Iloilo City  
 procurement@wv.da.gov.ph | (033) 320-2373

PR# 2025-0504

**March 12, 2025**  
 Date

**REQUEST FOR QUOTATION**  
 2025-329  
 (SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, 3<sup>rd</sup> Floor Regional Field Office 6, Parola, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission.**
- 8. DEADLINE FOR SUBMISSION OF BIDS: March 19, 2025 at 5:00 pm.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **30 CD after receipt of NTP**
14. Delivery point: **DA-RFO VI (ESETS Unit) Operations Division, Parola, Iloilo City**
15. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Should be submitted upon submission of Request for Quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)	
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)	
<b>Income Tax Return</b> (for ABC above Php 500,000.00)	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



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**PR No. 2025-0504**  
**Solicitation No. 2025-223**

**ABC: Php 232,650.00**

**End-User: RYAN V. RASGO**  
**Contact No.:**

Quantity	Unit	Item Description	Brand Name /Model Offered	Unit Price	Total
		Procurement of ICT Equipments for the Conduct of Scaling of Rice Technologies (System of Rice Intensification (SRI), Palayamanan and AgroEcology in Western Visayas			
15		Flashdrive (64gb)			
6		Printer with Ink all in 1 tank printer (black, cyan, magenta, yellow) Uses: Print, Scan, Copy			
20		Epson 003; 65ml; Color: black, yellow, Magenta and Cyan (set)			
2		USB wireless rechargeable Presenter Remote PPT			
1		Projector (EB-X51 X GA 3LCD; 3800 Lumens)			
8		Nano Powerbank (5000mAh, 22.5W with Built-in USB-C Connector)			
2		All-in-One Wireless Printer <ul style="list-style-type: none"> <li>- Functions: Print, copy, scan, wireless, send mobile fax</li> <li>- Print speed black (ISO, A4): Up to 8.5ppm</li> <li>- Print speed color (ISO, A4): Up to 5.5 ppm</li> <li>- First page out (ready): Black: As fast as 15 sec</li> <li>- Duty cycle (monthly, A4) Up to 1000 pages</li> <li>- Print quality black (best) black: Up to 1200 x 1200</li> <li>- Rendered dpi color: Up to 4800x1200 optimized dpi color</li> <li>- Number of print cartridges: 2 (1 each black, tri-color)</li> <li>- Scanner type: Flatbed, ADF</li> <li>- Scan file format: JPEG, TIFF, PDF, BMP, PNG</li> </ul>			



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		<ul style="list-style-type: none"> <li>- Scan resolution, optical: Up to 1200 dpi</li> <li>- Scan size, maximum: 216 x 297mm</li> <li>- Automatic document feeder capacity: Standard, 35 sheets</li> <li>- Copy resolution (black text): Up to 300 x 300 dpi</li> <li>- Copy resolution (color text and graphics): Up to 300x300 dpi</li> <li>- Copy reduce/ enlarge settings: Via HP Smart app</li> <li>- Copies, maximum: Up to 9 copies</li> <li>- Faxing: Yes, mobile fax (send only)</li> <li>- Fax transmission speed: 14.4 kbps (10) set by fax service Provider</li> <li>- Fax Resolution Black (best): Up to 150x150 dpi</li> <li>- Power: Input voltage: 100 to 240 VAC (+/-10%), 50/60 Hz (+/-3)</li> </ul>			
20		HP682 Tri-color Original Ink/ Tinta Advantage Cartridge			
20		HP682 Black Original Ink/ Tinta Advantage Cartridge			
10		Wireless Luminous Mouse Rechargeable 2.4ghz, office mouse suitable for Laptops			
		<b>TOTAL</b>			



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For the Bids and Awards Committee:

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**REIN T. OROCIO**  
 Head, BAC-Secretariat

**DA WESTERN VISAYAS**  
 Bids and Awards Committee  
 Regional Field Office 6,  
 Parola, Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

_____ Signature over Printed Name	_____ Registered Name of Company	_____ Tax Identification Number (Indicate VAT or non-VAT registered)
_____ Address	_____ Contact number(s)	_____ E-mail Address
_____ Banking Institution	_____ Branch	_____ Account Name
_____ Account Number		_____ Date Accomplished