February 21, 2025



PR No. 2025-0498

Date

# REQUEST FOR QUOTATION

2025-258

(SVP)

# INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder’s/Supplier’s own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. DEADLINE FOR SUBMISSION OF BIDS**: February 27, 2025 at 5:00 pm.**
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land

Bank’s LDDAP-AD\_

1. A/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor’s account.
2. Delivery point: **Field Operations Division, Parola, Iloilo City**
3. Delivery period: **Please see scheduled activities**
4. The period of submission of the following documents are as follows:

|  |  |
| --- | --- |
| **Document** | **Submission Period\*** |
| Certified True Copy of Valid  **Mayor’s/Business Permit** | Should be submitted uponsubmission of Request for Quotation |
| Certified True Copy of **PhilGEPS Registration Number** (Red or Platinum) |
| **Omnibus Sworn Statement**  (for ABC above Php 50,000.00) |
| **Income Tax Return**  (for ABC above Php 500,000.00) |

1. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive



# PR No. 2025-0498 End-User: Ryan Rasgo

**Contact No. 327-34-60 Solicitation No. 2025-177**

**Total ABC- Php 175,000.00**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Qty** | **Unit** | **Item Description** | **Unit Cost** | **Total** |
|  |  | **Provision of Food during the conduct of monthly meeting for SAAD Phase II Implementers** |  |  |
|  |  | **March 28, 2025** |  |  |
| 25 | Pax | AM Snack |  |  |
| 25 | Pax | Lunch |  |  |
| 25 | Pax | PM Snack |  |  |
|  |  | **April 25, 2025** |  |  |
| 25 | Pax | AM Snack |  |  |
| 25 | Pax | Lunch |  |  |
| 25 | Pax | PM Snack |  |  |
|  |  | **May 23, 2025** |  |  |
| 25 | Pax | AM Snack |  |  |
| 25 | Pax | Lunch |  |  |
| 25 | Pax | PM Snack |  |  |
|  |  | **June 27, 2025** |  |  |
| 25 | Pax | AM Snack |  |  |
| 25 | Pax | Lunch |  |  |
| 25 | Pax | PM Snack |  |  |
|  |  | **July 25, 2025** |  |  |
| 25 | Pax | AM Snack |  |  |
| 25 | Pax | Lunch |  |  |
| 25 | Pax | PM Snack |  |  |
|  |  | **August 22, 2025** |  |  |
| 25 | Pax | AM Snack |  |  |
| 25 | Pax | Lunch |  |  |
| 25 | Pax | PM Snack |  |  |
|  |  | **September 26, 2025** |  |  |
| 25 | Pax | AM Snack |  |  |
| 25 | Pax | Lunch |  |  |
| 25 | Pax | PM Snack |  |  |
|  |  | **October 24, 2025** |  |  |
| 25 | Pax | AM Snack |  |  |
| 25 | Pax | Lunch |  |  |
| 25 | Pax | PM Snack |  |  |
|  |  | **November 28, 2025** |  |  |
| 25 | Pax | AM Snack |  |  |
| 25 | Pax | Lunch |  |  |
| 25 | Pax | PM Snack |  |  |
|  |  | **December 12, 2025** |  |  |
| 25 | Pax | AM Snack |  |  |
| 25 | Pax | Lunch |  |  |
| 25 | Pax | PM Snack |  |  |
|  |  |  |  |  |
|  |  | Note: |  |  |
|  |  | 1. Provision of 1 pc tarpaulin as backdrop with activity title: 2. Free flowing water, coffee and chocolate drinks; 3. Food serve on time as scheduled |  |  |
|  |  |  |  |  |
|  |  | TOTAL |  |  |

For the Bids and Awards Committee:

# REIN T. OROCIO

Head, BAC Secretariat

# DA WESTERN VISAYAS

Bids and Awards Committee WESVIARC, Hamungaya, Jaro, Iloilo City

# SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature over Printed Name |  |  | Registered Name of Company | Tax Identification Number |
|  |  |  |  | (Indicate VATor non-VAT registered) |
|  |  |  | \_ |  |
| Address |  |  | Contact number(s) | E-mail Address |
| \_ \_ Banking Institution |  |  | Branch | Account Name |
| Account Number |  |  |  | Date Accomplished |