



Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT

Regional Project Coordination Office 6

Parola, Iloilo City 5000, Philippines

rpco6@yahoo.com/ rpco6.prdp@gmail.com | (033) 320-1012 / 320-3545 | prdp.da.gov.ph

Enabling Communities. Expanding Opportunities.

Feb. 25, 2025

**REQUEST FOR QUOTATION
SHOPPING**

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the PRDP RPCO 6 BAC's official canvass form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the bidder's/supplier's own canvass form. (Please write legibly)
3. Any erasure or alternation in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Price quotation(s) submitted shall be valid **NINETY (90) days** from the deadline of submission of quotations.
8. Terms of payment within – FIFTEEN (15) days after inspection and acceptance and shall be made through checks.
9. Sealed Quotation(s)/proposal(s) shall be submitted to the Office of the Procurement Unit RPCO 6, Dormitory Building, Department of Agriculture-WESVIARC, Hamungaya, Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to rpco6proc@gmail.com.
10. Awarding shall be done for the whole lot. Partial Bids shall not be allowed.
11. **DEADLINE FOR SUBMISSION OF BIDS: March 4, 2025, 12:00 pm.**
12. Validity of stocks: 90 days
13. Delivery period: within 45 days upon receipt of the signed P.O.
14. Delivery point: DA – New Building, Parola, Iloilo City
15. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR NO.: 2025-0003SU **EPC:** Php 2,500,000.00 **End-User:** PRDP RPCO 6

Solicitation No.: PRDP-RPCO-006-G-01-25-SU



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QTY	UNIT	ITEM DESCRIPTION	OFFERED BRAND	UNIT PRICE	TOTAL PRICE
Procurement of ICT Equipment					
24	unit	Laptop <i>Maximum 14" display, 2880x1800 OLED, 16 GB LPDDR5x, minimum of 1TB m.2 NVMe PCIE 4.0 SSD, Intel Core Ultra 5 processor 125H 1.2 GHz, Windows 11, MS Office Home and Student 2021, maximum weight 1.2 kg, laptop bag (preferably a back pack)</i>			
4	unit	Laptop <i>Maximum of 13.6" liquid retina display, 16-core Neural engine, 512GB SSD storage, 16 GB unified memory, MS Office Home and Student 2021 Inclusion: magic mouse</i>			
		Terms of Reference:			
		<ol style="list-style-type: none"> 1. All equipment must come with a minimum one (1) year warranty, and must be brand new, not refurbished or cloned. 2. In the event of defects arising within the warranty period, the supplier is responsible for collecting the defective equipment from the department's main office and ensuring it is promptly processed under the warranty service. 3. The supplier must provide a brochure for each equipment specifying the specifications thereof. ICT Equipment not listed in the brochure not in accordance with the above specifications will be considered as non-responsive 4. The supplier must issue a certificate of warranty within one (1) year from receipt of the end-user and shall respond within 72 hours after notification of any defect in the equipment purchased 5. The supplier must have an office or store where ICT Equipment are being displayed. 			
Total					

FOR THE BIDS AND AWARDS COMMITTEE

MICHELLE R. OLIPENDO

GEPS Posted/DA Website/1 conspicuous place

JOSEPH MARIO D. LLAMAS

BAC Secretariat/Procurement Unit Head



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Submission of RFQ	Signature over printed name
RFQ to be collected on	
RFQ to be submitted by supplier before deadline	

The DA RFO VI
Bids and Awards Committee
WESVIARC, Brgy. Buntatala
Jaro, Iloilo City

SIR/MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within date stipulated herein

Signature over Printed Name

Registered Name of Company

Tax Identification No.

Telephone number(s)

Address

E-mail Address

Date Accomplished