

February 21, 2025
Date

REQUEST FOR QUOTATION
2025-260
(SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. **DEADLINE FOR SUBMISSION OF BIDS: February 25, 2025 at 1:00 pm.**
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: **as stated in the description**
13. Delivery point: **as stated in the description**
14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2025-0482
Solicitation No. 2025-179

ABC: Php 371,100.00

End-User: RYAN V. RASGO
Contact No.

Quantity	Unit	Item Description	Meals	Unit Price	Total
		Provision for Food and Accommodation for Orientation and coordination activities of DA-4K NPMO with partner stakeholders			
		LOT 1- ABC (Php 220,000.00)			
25	pax	March 17, 2025	Breakfast AM Snacks Lunch PM Snacks Dinner Lodging		
25	pax	March 18, 2025	Breakfast AM Snacks Lunch PM snacks		
25	pax	March 19, 2025	Dinner Lodging		
25	pax	March 20, 2025	Breakfast AM Snacks Lunch PM Snacks Dinner Lodging		
25	pax	March 21, 2025	Breakfast AM Snacks Lunch PM Snacks Dinner		
		LOT 2 - ABC (Php 50,000.00) Procurement of food and accommodation for NPMO visit in Aklan			
25	pax	March 18, 2025	Dinner Lodging		
25	pax	March 19, 2025	Breakfast AM Snacks Lunch PM Snacks		
		LOT 3 - ABC (Php 72,000.00)			
		Procurement of food and accommodation for NPMO visit (Bacolod City)			
10	pax	March 17, 2025	Breakfast AM Snacks Lunch PM Snacks Dinner Lodging		
10	pax	March 18, 2025	Breakfast AM Snacks Lunch PM snacks Dinner Lodging		

10	pax	March 20, 2025	Dinner Lodging		
10	pax	March 21, 2025	Breakfast AM Snacks Lunch PM Snacks		
LOT 4 - ABC (Php 29,100.00)					
Procurement of food and accommodation for NPMO visit in Kabankalan City, Neg. Occ.					
10	pax	March 19, 2025	Breakfast AM Snacks Lunch PM Snacks Dinner Lodging		
10	pax	March 20, 2025	Breakfast AM Snacks Lunch PM Snacks		
TOTAL					

For the Bids and Awards Committee:

REIN T. OROCIO
 Head, BAC Secretariat

DA WESTERN VISAYAS
 Bids and Awards Committee
 WESVIARC, Hamungaya,
 Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

_____ Signature over Printed Name	_____ Registered Name of Company	_____ Tax Identification Number (Indicate VAT or non-VAT registered)
_____ Address	_____ Contact number(s)	_____ E-mail Address
_____ Banking Institution	_____ Branch	_____ Account Name
_____ Account Number		_____ Date Accomplished