

February 21, 2025
Date

REQUEST FOR QUOTATION
2025-241
(SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. DEADLINE FOR SUBMISSION OF BIDS: **February 25, 2025 at 5:00 pm**.
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: **as stated at the description**
13. Delivery point: **Iloilo City**
14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2025-0410

ABC: Php 403,750.00

End-User: MAE P. NONES

Solicitation No. 2025-167

Contact No.

Quantity	Unit	Item Description	Meals	Unit Price	Total
		Procurement of Supply and Delivery of Catering Services for the conduct of Human Resource Training Activities for CY 2025			
55	pax	Work Ethics, Accountability and Integrity in Bureaucracy – March 20, 2025	AM Snacks Lunch PM Snacks		
40	pax	Rules Implementing the Code of Conduct and Ethical Standards for Public Officials and Employees – April 15, 2025	AM Snacks Lunch PM Snacks		
		Statistical Training for Non-Statistician – May 8-9, 2025 (2days)			
30	pax	Day 1	AM Snacks Lunch PM Snacks		
30	pax	Day 2	AM Snacks Lunch PM Snacks		
40	pax	Financial Literacy Management – July 10, 2025	AM Snacks Lunch PM Snacks		
		2026 PPMP Workshop – August 5-8, 2025 (4 days)			
50	pax	Day 1	AM Snacks Lunch PM Snacks		
50	pax	Day 2	AM Snacks Lunch PM Snacks		
50	pax	Day 3	AM Snacks Lunch PM Snacks		
50	pax	Day 4	AM Snacks Lunch PM Snacks		
		Stress and Emotional Management – August 28-29, 2025 (2 days)			
40	pax	Day 1	AM Snacks Lunch PM Snacks		
40	pax	Day 2	AM Snacks Lunch PM Snacks		



Masaganang Agrikultura,
Maunlad na Ekonomiya

Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City
procurement@wv.da.gov.ph | (033) 320-2373

Terms and Conditions:	<p>AM Snacks: Either of these: creamy carbonara with Toasted Bread and Lemonade/ pancit bihon with bread and coke/ hamburger with fries and calamansi juice/ siopao and orange juice</p> <p>Lunch: Either of these: Plain rice, fried chicken, karne fritta, chopsuey, fruit salad, coke/ Plain rice, sweet and sour fish fillet, pork afritada, pinakbet, brownies, coke/Plain rice, chicken curry, lumpia shanghai, chopsuey, buko pandan, salad, coke/ Plain rice, fried chicken, beef with broccoli, stir fried vegetables, crema de frutta</p> <p>PM Snacks: Either of these: pancit bihon with bread and calamansi juice/ ham and cheese sandwich with chips and orange juice/ baked mac with bread and C2/ Spaghetti with toasted bread and lemonade</p>			
	<p>*with standby coffee or chocolate drinks throughout the activity *availability of hot and cold water *provide design & backdrop (Tarpaulin)</p>			
	TOTAL			

For the Bids and Awards Committee:

REIN T. OROCIO
Head, BAC Secretariat

DA WESTERN VISAYAS
Bids and Awards Committee
WESVIARC, Hamungaya,
Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(Indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished