

February 6, 2025  
Date

**REQUEST FOR QUOTATION**  
**2025-164**  
**(SVP)**

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. DEADLINE FOR SUBMISSION OF BIDS: **February 10, 2025 at 5:00 pm**.
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: **based on the scheduled activity**
13. Delivery point: **Province and City of Iloilo**
14. The period of submission of the following documents are as follows:

| Document  | Submission Period*   |
|---|--|
| Certified True Copy of Valid Mayor's/Business Permit                  | Should be submitted upon submission of Request for Quotation |
| Certified True Copy of PhilGEPS Registration Number (Red or Platinum) |  |
| Omnibus Sworn Statement (for ABC above Php 50,000.00)                 |  |
| Income Tax Return (for ABC above Php 500,000.00)                      |  |

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2025-0292  
 Solicitation No. 2025-106

ABC: Php 296,125.00

End-User: MAY ANN B. GRAJO  
 Contact No.

| Quantity | Unit | Item Description   | Meals                                    | Unit Price | Total |
|----------|------|--|--|------------|-------|
|          |      | Procurement of Food and Accommodation for the conduct of various activities of the market development section in the Province and City of Iloilo |  |            |       |
|          |      | A. Market Matching/ Linkages in Iloilo City  |  |            |       |
|          |      | <b>Batch 1: February 17-20, 2025</b>   |  |            |       |
| 22       | pax  | Day 1  | AM Snacks<br>Lunch<br>PM Snack<br>Dinner |            |       |
| 22       | pax  | Day 2  | Lunch<br>PM Snacks                       |            |       |
|          |      | <b>Batch 2: June 17-20, 2025</b>   |  |            |       |
| 22       | pax  | Day 1  | AM Snacks<br>Lunch<br>PM Snack<br>Dinner |            |       |
| 22       | pax  | Day 2  | Lunch<br>PM Snacks                       |            |       |
|          |      | <b>Batch 3: August 12-15, 2025</b>   |  |            |       |
| 22       | pax  | Day 1  | AM Snacks<br>Lunch<br>PM Snack<br>Dinner |            |       |
| 22       | pax  | Day 2  | Lunch<br>PM Snacks                       |            |       |
|          |      | <b>Batch 4: November 25-28 2025</b>  |  |            |       |
| 22       | pax  | Day 1  | AM Snacks<br>Lunch<br>PM Snack<br>Dinner |            |       |
| 22       | pax  | Day 2  | Lunch<br>PM Snacks                       |            |       |
|          |      | B. KADIWA STORE on July 2025 in the Province of Iloilo   |  |            |       |
| 24       | pax  | Day 1: July 4, 2025  | AM Snacks<br>Lunch<br>PM Snacks          |            |       |
|          |      | C. KADIWA POP UP STORE on February 2025 in Iloilo City   |  |            |       |
| 24       | pax  | Day 1: February 27, 2025   | AM Snacks<br>Lunch<br>PM Snacks          |            |       |
|          |      | D. MARKET MATCHING/ LINKAGES for Organic Products during FFM 2025 on April 11, 2025 in Iloilo City   |  |            |       |
| 55       | pax  | Day 1  | Lunch<br>PM Snacks                       |            |       |
| 25       | pax  |  | Dinner<br>Lodging                        |            |       |
| 30       | pax  | Day 2  | Breakfast                                |            |       |

|  |  |   |  |  |  |
|--|--|---|--|--|--|
|  |  | Terms and Conditions: <ul style="list-style-type: none"><li>Accommodation/ rooms with good air conditioning and NO BED SHARING; and preferably BOT accredited</li><li>With food served on time</li><li>With good water supply</li><li>With good wifi connection</li></ul> |  |  |  |
|  |  | TOTAL   |  |  |  |

For the Bids and Awards Committee:

REIN T. OROCIO

Head, BAC Secretariat

DA WESTERN VISAYAS

Bids and Awards Committee

WESVIARC, Hamungaya,

Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

|                             |                            |   |
|-----------------------------|----------------------------|---|
| Signature over Printed Name | Registered Name of Company | Tax Identification Number<br>(Indicate VAT or non-VAT registered) |
| Address                     | Contact number(s)          | E-mail Address  |
| Banking Institution         | Branch                     | Account Name  |
| Account Number              |                            | Date Accomplished   |