



Department of Agriculture
PHILIPPINE RURAL DEVELOPMENT PROJECT

Regional Project Coordination Office 6

Parola, Iloilo City 5000, Philippines

rpco6@yahoo.com/ rpco6.prdp@gmail.com | (033) 320-1012 / 320-3545 | prdp.da.gov.ph

Enabling Communities. Expanding Opportunities.

November 18, 2024

**REQUEST FOR QUOTATION
SHOPPING**

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the PRDP RPCO 6 BAC's official canvass form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the bidder's/supplier's own canvass form. (Please write legibly)
3. Any erasure or alternation in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The **brand** name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Price quotation(s) submitted shall be valid **NINETY (90) days** from the deadline of submission of quotations.
8. Terms of payment within – FIFTEEN (15) days after inspection and acceptance and shall be made through checks.
9. Sealed Quotation(s)/proposal(s) shall be submitted to the Office of the Procurement Unit RPCO 6, Dormitory Building, Department of Agriculture-WESVIARC, Hamungaya, Buntatala, Jaro, Iloilo City. Online or electronic submission should be password protected and send to rpco6proc@gmail.com.
10. Awarding shall be done for the whole lot. Partial Bids shall not be allowed.
11. **DEADLINE FOR SUBMISSION OF BIDS: November 25, 2024, 12:00 pm.**
12. Validity of stocks: 90 days
13. Delivery period: within 30 days upon receipt of the signed P.O.
14. Delivery point: DA – WESVIARC, PRDP RPCO6 Office, Hamungaya, Jaro, Iloilo City
15. The period of submission of the following documents are as follows:

Document	
Certified True copy of Valid Mayor's/Business Permit	The supplier must submit the 2 documents during the submission of quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
*Non-submission of any or all documentary requirements shall disqualify the lowest offer from award and the BAC shall proceed to evaluate the next lower offer.	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR NO.: 2024-0138TF **EPC:** Php 115,360.00

End-User: PRDP RPCO 6 (IPLAN, IREAP and IBUILD)

Solicitation No.: PRDP-RPCO-006-G-27-24



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QTY	UNIT	ITEM DESCRIPTION	OFFERED BRAND	UNIT PRICE	TOTAL PRICE
Procurement of ICT Office supplies for IPLAN, IREAP and IBUILD Component					
2	pc	Pocket Wifi <i>4G/5G; Loadable, Speed up to 100Mbps; Connect up to 10 devices</i>			
3	Pc	HDMI Cord 5 meters			
1	Pc	Extension Cord 15M/U Industrial Universal Extension Wheel			
1	pc	External Hard Drive 1TB			
		Ink 003			
35	bottle	Black			
35	bottle	Yellow			
35	bottle	Magenta			
35	bottle	Cyan			
		Ink 664			
10	bottle	Black			
6	bottle	Yellow			
6	bottle	Magenta			
6	bottle	Cyan			
		Cartridge			
5	PC	black - T289			
5	pc	tri-colour			
8	pc	Maintenance box for Epson L5290			
5	pc	Maintenance box for Epson L14150			
1	unit	Digital Voice Recorder - 4 GB internal memory, expandable to 32 GB with micro SD S-microphone system records distant or quiet sounds clearly Focus and Wide-Stereo recording captures the voices you want to hear Auto voice recording reduces background noise Built-in USB connector makes transferring files easy Built-in, Direct USB connection for quick file transfer to your PC Expand your memory with the micro SD card slot Up to 55 hours of battery life for extended recording Auto voice recording reduces background noise Adjustable microphone range for clearer voices			
9	pc	Wireless Mouse (type:2.4ghz Wireless, Style: 3D, Interface Type: USB, Gross Weight: 80g Size:103.5x70.5x38.6 mm, Power Supply: 2 x AAAbattery, Working method:Optical)			
1	set	Wireless keyboard and mouse set			
Total					





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FOR THE BIDS AND AWARDS COMMITTEE

MICHELLE R. OLIPENDO

GEPS Posted/DA Website/1 conspicuous place

JOSEPH MARIO D. LLAMAS

BAC Secretariat/Procurement Unit Head

Submission of RFQ	Signature over printed name
RFQ to be collected on	
RFQ to be submitted by supplier before deadline	

The DA RFO VI
Bids and Awards Committee
WESVIARC, Brgy. Buntatala
Jaro, Iloilo City

SIR/MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with specifications any or all said articles described above within date stipulated herein

Signature over Printed Name

Registered Name of Company

Tax Identification No.

Telephone number(s)

Address

E-mail Address

Date Accomplished

