



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**  
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City  
westernvisayas@mail.da.gov.ph | (033) 336-4221

PR# 2024-1877

**October 18, 2024**  
Date

**REQUEST FOR QUOTATION**  
2024-1202  
(SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission.**
8. **DEADLINE FOR SUBMISSION OF BIDS: October 25, 2024 at 5:00 pm.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **November 2024**
14. Delivery point: **DA-RAFIS, Parola, Iloilo City**
15. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Should be submitted upon submission of Request for Quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)	
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)	
<b>Income Tax Return</b> (for ABC above Php 500,000.00)	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



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**PR No. 2024-1877**  
**Solicitation No. 2024-746**

**ABC: Php 482,000.00**

**End-User: JAMES EARL E. OGATIS**  
**Contact No.:**

Quantity	Unit	Item Description	Brand Name /Model Offered	Unit Price	Total
		<b>Procurement of supply and delivery of Furniture and Fixtures (Capital Outlay)</b>			
		For the new office room, studio/ broadcast recording room, broadcast equipment room, library and media lounge			
2	set	<b>Four-seater Sofa with Center Table</b>			
		<b><u>SOFA</u></b> <b>Color:</b> Beige <b>MEASUREMENT</b> Length: at least 272 cm, Width: 79 cm, Height: 82 cm <b>MATERIALS</b> <b>Frame:</b> Plywood and Gmelina wood <b>Fixed Seat Cushion:</b> Polyurethane Foam <b>Loose Back Cushion:</b> Polyester fiber <b>Cover:</b> 100% Polyester <b>Leg:</b> Plastic Leg <b>Seat Type:</b> Fixed seat cushion (with under seat storage) <b>Back Type:</b> Loose back cushion <b>CARE &amp; MAINTENANCE</b> Vacuum clean, can be wiped with a damp cloth with at least 5 years warranty <b><u>COFFEE TABLE</u></b> White Marble <b>MEASUREMENT</b> Width: at least 100cm, Depth: 50 cm, Height: 40 cm <b>MATERIALS</b> <b>Panels:</b> 15 mm thick MDF + Melamine <b>Frame &amp; Legs:</b> Metal tubes in powder coated finish <b>Weight Capacity:</b> 20kgs			
2	set	<b>Set of One-seater sofa (4 pieces in one set)</b>			
		<b><u>SOFA</u></b> <b>MEASUREMENT PER SOFA</b> Width: At least 86 cm, Depth: 76 cm, Height: 87 cm Color: Beige <b>MATERIALS</b> <b>Frame:</b> Plywood & Gmelina wood <b>Loose Seat Cushion:</b> Polyurethane foam <b>Fixed Back:</b> Polyurethane foam <b>Cover:</b> 100% Polyester			



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1	set	<b>Metal Cabinet (5 cabinets per set)</b>			
		Gray <b>MEASUREMENT</b> Width: At least 90cm, Depth: 40cm, Height: 185cm <b>MATERIALS</b> With rolling steel sheet <b>Weight Capacity:</b> at least 40 kilograms per shelf Comes with two adjustable shelves within the upper glass door and one adjustable shelf inside the lower metal door. Users can move the shelf to suit their needs. Each door set comes with one lock and two keys.			
2	set	<b>Bookshelves Cabinet (4 cabinets per set)</b>			
		White color <b>MEASUREMENT</b> Width: At least 80cm, Depth: 40cm, Height: 180cm <b>MATERIALS</b> <b>Panel:</b> Cold rolled steel sheet <b>Frame:</b> Metal tube in powder coated finish <b>Weight Capacity:</b> 10 kilograms (top and shelf)			
1	set	<b>Vertical Drawer Cabinet (5 cabinets per set)</b>			
		Four drawers <b>MEASUREMENT</b> Width: 45.5cm, Depth: 62cm, Height: 31.5cm <b>MATERIALS</b> Made of 0.6 mm cold-rolled steel sheet in powder coated finish with 16 inches metal drawer slide. Color: Gray Special Feature: Anti-tilt mechanism for safety, central locking system Weight Capacity: 20 kilograms per drawer			
		<b>TOTAL</b>			



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For the Bids and Awards Committee:

**REIN T. OROCIO**

Head, BAC-Secretariat

**DA WESTERN VISAYAS**

Bids and Awards Committee

WESVIARC, Hamungaya,

Jaro, Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number  
(Indicate VAT or non-VAT  
registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished