



Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City
westernvisayas@mail.da.gov.ph | (033) 336-4221

PR# 2024-1671

September 18, 2024
Date

REQUEST FOR QUOTATION
2024-1054
(SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission.**
8. **DEADLINE FOR SUBMISSION OF BIDS: September 25, 2024 at 5:00 pm.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **November 2024**
14. Delivery point: **DA-RAFIS**
15. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



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PR No. 2024-1671

ABC: Php 180,000.00

End-User: JAMES EARL E. OGATIS

Solicitation No. 2024-661

Contact No.:

Quantity	Unit	Item Description	Brand Name /Model Offered	Unit Price	Total
		Procurement of supply and delivery Office Equipment (Capital Outlay)			
1	set	COLOR LASER MULTI-FUNCTION PHOTO COPIER			
		<ul style="list-style-type: none"> - Functions: Print, scan, copy and fax - Printer Type: Colour laser - Product Dimension (WxDxH): 495mm x 526mm x 549mm - Weight: 28.9kilograms - Print Speed: 31/33ppm (A4/Letter) - Print - Resolution: 600 x 600 dpi, 2,400 dpi class (2400 x 600) quality - 2-Sided (Duplex) – Paper Size: A4 - 2-Sided (Duplex) – Printing Paper Type: Plain Paper, Letterhead, Colored Paper, Thin Paper, Recycled Paper, Glossy Paper - Paper Handling - A4, Letter, A5, A5(Long Edge), A6, Executive, Legal, Folio, Mexico Legal - Multi-purpose Tray – Maximum Paper Capacity - 50 sheets Envelope; 10 envelopes up to 10mm thick - COPY - Tray #1 – Maximum Paper Capacity - Up to 250 sheets of 80 g/m2 Plain Paper - Paper Output: 150 Sheets Face Down (80g/m2) 1 sheet face-up (straight paper path) - Color: Monochrome - Enlarge/Reduce: 25% to 400% (in increments of 1%) - Multiple Copies: Stacks or Sorts up to 99 pages - Resolution: Prints up to 1,200 x 600dpi - SCAN - Resolution – Interpolated: Up to 19,200 x 19,200 dpi - Resolution – Automatic Document Feeder (ADF): Up to 1,200 x 600dpi (optical) 			



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		<ul style="list-style-type: none"> - Resolution – Scanner Glass: Up to 1,200 x 2,400 dpi (optical) - FAX - Modem Speed: 33,600 bps - Out of Paper Reception: Up to 500 pages (ITU-T Test Chart, Standard Resolution, JBIG) - Memory Transmission: Up to 500 pages (ITU-T Test Chart, Standard Resolution, JBIG) - Connectivity: Hi-Speed USB2.0, Ethernet 10Base-T/100Base-TX/1000Base-T, Wireless LAN IEEE 802.11b/g/n (Infrastructure/Ad-hoc Mode), IEEE 802.11 g/n (Wi-Fi Direct), NFC - Display Type: 5.0" TFT Colour LCD - Memory Capacity: 1 GB - Power Source: AC 220 to 240 V 50/60 Hz - With complete set of toner/inks - With at least two years warranty 			
1	set	PORTABLE POWER STATION			
		<ul style="list-style-type: none"> - 2,200W AC Pure Sine Wave Inverter (4,800W Surge) - 2,048Wh Capacity - LiFePO4 Battery with 3,500+ Life Cycles to 80% - Expandable Up to 6,144Wh with 2xB230, or 8,192Wh with 2xB300 - 7 ways to Recharge (AC/Solar/Car/Generator/Lead Battery/ Dual AC/ AC+Solar - 900W Max. Solar Input - 1400W Max. Fast Dual Charging (Solar + AC Adapter) - Smart Control & Monitor - AC Outlets: 4 x 220V/20A Outlets 1 x 120V/30A NEMA TT-30 2200W In Total - Inverter Type: Pure Sine Wave - Surge Power: 4800W - USB-C Port: 1 x 100W Max. - USB-A Port: 2 x 5V/3A USB-A 2 x 18W USB-A - 12V DC Outlets - AC Adapter Input: 500W - Solar Input: 900W Max., VOC 10-145VDC, 15A - Car Input: 12/24V from Cigarette Lighter Port 			



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		- Max Input: 1,400W, with AC+Solar Input - Recharge Time: AC Adapter (500W): ≈5.5~6 Hours - Solar (900W): ≈3~3.5 Hours (With prime sunshine, ideal orientation and low temperature) - With complete accessories - With at 5-year warranty			
		TOTAL			

For the Bids and Awards Committee:

REIN T. OROCIO

Head, BAC-Secretariat

DA WESTERN VISAYAS

Bids and Awards Committee

WESVIARC, Hamungaya,

Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
 (Indicate VAT or non-VAT
 registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished