

September 13, 2024

Date

**REQUEST FOR QUOTATION**

2024-1042

(SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. DEADLINE FOR SUBMISSION OF BIDS: **September 16, 2024 at 5:00 pm**.
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: **as stated at the description**
13. Delivery point: **as stated at the description**
14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2024-1612  
Solicitation No. 2024-660

ABC: Php 315,000.00

End-User: RYAN V. RASGO  
Contact No.

Quantity	Unit	Item Description	Meals	Unit Price	Total
		Provision for Catering Services – Institutional Development Training for the Operation and Maintenance of Small Scale Irrigation Projects (SSIPs)			
90	pax	Lot 1 – ABC (Php 63,000.00) Venue: Brgy. Masanag, Hamtic, Antique September 24-26, 2024	AM Snacks Lunch PM Snacks		
90	pax	Lot 2 – ABC (Php 63,000.00) Venue: Brgy. Pangi, San Dionisio, Iloilo October 1-3, 2024	AM Snacks Lunch PM Snacks		
90	pax	Lot 3 – ABC (Php 63,000.00) Venue: Brgy. Jagnaya, Jamindan, Capiz October 8-10, 2024	AM Snacks Lunch PM Snacks		
90	pax	Lot 4 – ABC (Php 63,000.00) Venue: Brgy. Bantud Fabrica, Dumangas, Iloilo October 15-17, 2024	AM Snacks Lunch PM Snacks		
90	pax	Lot 5 – ABC (Php 63,000.00) Venue: Brgy. Talangban, Madalag, Aklan October 29-31, 2024	AM Snacks Lunch PM Snacks		
		TOTAL			

For the Bids and Awards Committee:

REIN T. OROCIO

Head, BAC Secretariat

DA WESTERN VISAYAS

Bids and Awards Committee

WESVIARC, Hamungaya,

Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name	Registered Name of Company	Tax Identification Number (Indicate VAT or non-VAT registered)
Address	Contact number(s)	E-mail Address
Banking Institution	Branch	Account Name
Account Number		Date Accomplished