



Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City
westernvisayas@mail.da.gov.ph | (033) 336-4221

PR# 2024-1611

September 27, 2024
Date

REQUEST FOR QUOTATION
2024-1021
(SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission.**
8. **DEADLINE FOR SUBMISSION OF BIDS: October 4, 2024 at 5:00 pm.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: **within 30 days upon receipt of NTP**
14. Delivery point: **Iloilo City- WESVIARC**
15. The period of submission of the following documents are as follows:

| Document | Submission Period* |
|--|--|
| Certified True Copy of Valid Mayor's/Business Permit | Should be submitted upon submission of Request for Quotation |
| Certified True Copy of PhilGEPS Registration Number (Red or Platinum) | |
| Omnibus Sworn Statement (for ABC above Php 50,000.00) | |
| Income Tax Return (for ABC above Php 500,000.00) | |

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



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PR No. 2024-1611

ABC: Php 80,000.00

End-User: MARIA TERESA T. SOLIS

Solicitation No. 2024-652

Contact No.: 337-1227

| Quantity | Unit | Item Description | Brand Name /Model Offered | Unit Price | Total |
|----------|------|---|---------------------------|------------|-------|
| | | Procurement of ICT office supplies/materials under Digital Agriculture Project | | | |
| 10 | pcs | External Drive; 1 TB | | | |
| 4 | pcs | Ink Refill, Epson L6160 (001) Eco Tank, Black | | | |
| 3 | pcs | Ink Refill, Epson L6160 (001) Eco Tank, Cyan | | | |
| 3 | pcs | Ink Refill, Epson L6160 (001) Eco Tank, Magenta | | | |
| 3 | pcs | Ink Refill, Epson L6160 (001) Eco Tank, Yellow | | | |
| 9 | pcs | Power Bank 22.5 W, Super Fast Charge Two-way Smart Digital Display Capacity: 20000mAh Mainstream Power 22.5W Dual USB Output; and Three (3) Input Slim Design | | | |
| 1 | pcs | Wireless Laser Pointer Laser Technology: 2.4G Hz Laser pointer distance: 100m Battery capacity: 250 mAh Systems supported: Windows/ Apple OS | | | |
| 20 | pcs | Flash Drive USB 2.0 Capacity: 65Gb (Actual usable storage less) Read Speed: 100 mbps/ Write Speed: 100 mbps | | | |
| 3 | pcs | Wireless Computer Headset (Bluetooth or USB Connection, Noise Cancelling Mic, long battery life) | | | |
| | | TOTAL | | | |



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For the Bids and Awards Committee:

REIN T. OROCIO

Head, BAC-Secretariat

DA WESTERN VISAYAS

Bids and Awards Committee

WESVIARC, Hamungaya,

Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(Indicate VAT or non-VAT
registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished