



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**  
 Hamungaya, Brgy. Buntatala, Jaro, Iloilo City  
 westernvisayas@mail.da.gov.ph | (033) 336-4221

PR# 2024-1390

**August 20, 2024**  
 Date

**REQUEST FOR QUOTATION**  
 2024-864  
 (SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission.**
- 8. DEADLINE FOR SUBMISSION OF BIDS: August 27, 2024 at 5:00 pm.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: 15 days upon receipt of NTP
14. Delivery point: Sitio Nagpana, Brgy. Lipata, Barotac Viejo, Iloilo
15. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Should be submitted upon submission of Request for Quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)	
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)	
<b>Income Tax Return</b> (for ABC above Php 500,000.00)	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.





BAGONG PILIPINAS



Masaganang Agrikultura,  
Maunlad na Ekonomiya

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4	pc	Baking pan (8 x 12 inches)			
4	pc	Pail ( 8 liter capacity)			
4	pc	Pail (12 liter capacity)			
4	pc	Mixing bowl big			
2	set	Measuring cups, plastic			
2	pc	Stainless steel egg beater mixer			
2	pc	Rubber scaper			
2	pc	Frying Ladle(45 inches long)			
2	pc	Wooden spoon			
5	pc	Chopping board			
1	unit	Digital weighing scale( 2kg capacity)			
2	pc	cheese grater			
5	pc	polvoron molder			
3	set	puto/ kutsinta molder			
2	pcs	tongs			
1	set	3 layer Streamer (32 cm diameter)			
30	pc	Apron (fabric, good quality)			
30	pc	hairnet			
10	pairs	potholder gloves			
2	pc	hand mixer			
1	set	Casserole (small to large) @ 4 pcs/set			
2	pc	spatula			
5	bottles	dishwashing liquid 500ml			
4	pcs	Sponge			
3	box	disposable plastic gloves			
4	roll	wax paper			
		<b>LOT 3 - ABC (Php 9,010.00)</b>			
25	kg	Fresh Cassava			
2	tray	eggs, large size			
2	gallon	Vegetable oil			
10	can	condensed milk			
10	can	evaporated milk			
10	kg	wash sugar			
10	kg	refine sugar			
5	kg	all purpose flour			
6	pack	Cheese			
1	gallon	vanilla			
15	kg	camote			
		<b>TOTAL</b>			



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For the Bids and Awards Committee:

**REIN T. OROCIO**  
 Head, BAC-Secretariat

**DA WESTERN VISAYAS**  
 Bids and Awards Committee  
 WESVIARC, Hamungaya,  
 Jaro, Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

_____ Signature over Printed Name	_____ Registered Name of Company	_____ Tax Identification Number (Indicate VAT or non-VAT registered)
_____ Address	_____ Contact number(s)	_____ E-mail Address
_____ Banking Institution	_____ Branch	_____ Account Name
_____ Account Number		_____ Date Accomplished