



Republic of the Philippines **DEPARTMENT OF AGRICULTURE WESTERN VISAYAS** Hamungaya, Brgy. Buntatala, Jaro, Iloilo City westernvisayas@mail.da.gov.ph | (033) 336-4221

> PR# 2024-1295 July 9, 2024

REQUEST FOR QUOTATION 2024-753

(SVP)

INSTRUCTIONS:

- **1.** Bidders are required to read the instructions and fill all the blanks properly.
- **2.** Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
- **3.** Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
- **4.** Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
- **5.** Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
- **6.** The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
- **7.** Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
- 8. DEADLINE FOR SUBMISSION OF BIDS: July 16, 2024 at 5:00 pm.
- **9.** Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
- **10.** Awarding shall be done for the whole lot. Partial bids shall not be allowed.
- **11.** Validity of stocks: 60 days
- **12.** Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
- 13. Delivery period: 30 days upon receipt of Notice to Proceed
- 14. Delivery point: SAAD Office, Field Operations
- **15.** The period of submission of the following documents are as follows:

| Document | Submission Period* | | |
|---------------------------------------|---------------------------|--|--|
| Certified True Copy of Valid | | | |
| Mayor's/Business Permit | Should be submitted upon | | |
| Certified True Copy of PhilGEPS | submission of Request for | | |
| Registration Number (Red or Platinum) | Quotation | | |
| Omnibus Sworn Statement | | | |
| (for ABC above Php 50,000.00) | | | |
| Income Tax Return | | | |
| (for ABC above Php 500,000.00) | | | |

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

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Masaganang Agrikultura, Maunlad na Ekonomiya

PR No. 2024-1295 ABC: 949,040.00 Solicitation No. 2024-494

End-User: ENGR. JOSE ALBERT A. BARROGO Contact No.: 320-23-73

| Quantity | Unit | Item Description | Brand Name /Model Offered | Unit Price | Total |
|----------|------|--|---------------------------------|------------|-------|
| | | Procurement of ICT Supplies to be used by the SAAD RPMSO | | | |
| 2 | Unit | Image Projector/ Projector Contract Ratio: 15,000: 1/ image size 30" to 350" HDMI/VGA/Lamp to 12,000 hours economy | | | |
| 6 | Unit | Printer All in One MFP Integrated Eco Tank | | | |
| 14 | Unit | Laptop Process: Intel Core i5 1235U Memory: 8GB DDR4 3200MH Storage: 512GB NVME PCIE SSD Graphics: Intel UHD graphics/ 15.6" FHD IPS OS: Windows 11 home SL 64bit w/ MS Office Home & Student 2021 Webcam/ WIfi/BT/LAN/ Audio port/ USB 3.0/ HDMI | | | |
| 2 | Unit | Desktop All in One Processor: Intel Core i5-12400F Motherboard:H610M-K D4 Memory: 16GB DDR4 3200MHZ Firy Beast White RGB Storage: ITB NV2 NVME PCIE M.2 w/PSU | | | |
| | | Total | | | |



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For the Bids and Awards Committee:

REIN T. OROCIO Head, BAC-Secretariat

DA WESTERN VISAYAS Bids and Awards Committee WESVIARC, Hamungaya, Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

| Signature over Printed Name | Registered Name of Company | Tax Identification Number (Indicate VAT or non-VAT registered) |
|-----------------------------|----------------------------|---|
| Address | Contact number(s) | E-mail Address |
| Banking Institution | Branch | Account Name |

Account Number

Date Accomplished

