



Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
 Hamungaya, Brgy. Buntatala, Jaro, Iloilo City
 westernvisayas@mail.da.gov.ph | (033) 336-4221

PR# 2024-0068TF

June 10, 2024
 Date

REQUEST FOR QUOTATION
 2024-662
 (SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RPCB Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. **DEADLINE FOR SUBMISSION OF BIDS: June 13, 2024 at 1:00 pm.**
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: **as stated at the description**
13. Delivery point: **PAFC-Neg. Occ at FTMON, Bacolod City and/or municipality/ city of choice; HUCAFC in Bacolod City only; MAFCs at respective Office of Municipal Agriculturist/ FITS Center/ MAFC Office**
14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



BAGONG PILIPINAS *Masaganang Agrikultura,
Maunlad na Ekonomiya*

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PR No. 2024-0068TF

ABC: Php 237,250.00

End-User: JOSEPHINE B. BERTE

Solicitation No. 2024-444

Contact No.

Quantity	Unit	Item Description	Meals	Unit Price	Total
		Provision for Catering Services during the conduct of RAFC, PAFC-Negros Occidental, HUCAF-Cacolod City and seven (7) MAFCs: Binalbagan, EB Magalona, Isabela, Moises Padilla, Pulupandan, San Enrique and Valladolid meetings CY 2024			
		RAFC Executive Committee Meeting			
25	pax	July 26, 2024	AM Snack Lunch PM Snack		
		PAFC Meeting			
30	pax	July 26, 2024 (consultative)	AM Snack Lunch PM Snack		
25	pax	June 21, 2024 (Sectoral and ExeCom)	AM Snack Lunch		
10	pax		PM Snack		
25	pax	September 27, 2024 (Sectoral and ExeCom)	AM Snack Lunch		
10	pax		PM Snack		
25	pax	October 25, 2024 (Sectoral and ExeCom)	AM Snack Lunch		
10	pax		PM Snack		
40	pax	November 15, 2024 (consultative)	AM Snack Lunch PM Snack		
		HUCAF Meeting			
25	pax	June 14, 2024 (consultative)	AM Snack Lunch PM Snack		
15	pax	July 26, 2024 (Sectoral and ExeCom)	AM Snack Lunch PM Snack		
15	pax	August 23, 2024 (Sectoral and ExeCom)	AM Snack Lunch PM Snack		
15	pax	October 4, 2024 (Sectoral and ExeCom)	AM Snack Lunch PM Snack		



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		MAFC-Binalbagan Meeting			
25	pax	June 18, 2024	AM Snack		
25	pax	July 23, 2024	AM Snack		
25	pax	September 24, 2024	AM Snack		
25	pax	October 22, 2024	AM Snack		
		MAFC-EB Magalona Meeting			
25	pax	June 17, 2024	PM Snack		
25	pax	July 22, 2024	PM Snack		
25	pax	September 23, 2024	PM Snack		
25	pax	October 21, 2024	PM Snack		
		MAFC-Moises Padilla Meeting			
40	pax	June 19, 2024	AM Snack		
40	pax	July 24, 2024	AM Snack		
40	pax	September 25, 2024	AM Snack		
40	pax	October 23, 2024	AM Snack		
		MAFC-Pulupandan Meeting			
25	pax	June 20, 2024	PM Snack		
25	pax	July 25, 2024	PM Snack		
25	pax	September 26, 2024	PM Snack		
25	pax	October 24, 2024	PM Snack		
		MAFC-San Enrique Meeting			
25	pax	June 19, 2024	PM Snack		
25	pax	July 24, 2024	PM Snack		
25	pax	September 25, 2024	PM Snack		
25	pax	October 23, 2024	PM Snack		
		MAFC-Valladolid Meeting			
25	pax	June 20, 2024	AM Snack		
25	pax	July 25, 2024	AM Snack		
25	pax	September 26, 2024	AM Snack		
25	pax	October 24, 2024	AM Snack		
Terms and Conditions:		<ol style="list-style-type: none"> Supplier from the Province of Negros Occidental Food is prepared within the day Packed snacks Lunch consists of rice, viand (vegetables and fried/ grilled meat/ fish), and drinks 			
		TOTAL			



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For the Bids and Awards Committee:

ATTY. ROLIN M. ASUNCION
Head, BAC Secretariat

DA WESTERN VISAYAS
Bids and Awards Committee
WESVIARC, Hamungaya,
Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(Indicate VAT or non-VAT
registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished