



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**  
 Hamungaya, Brgy. Buntatala, Jaro, Iloilo City  
 westernvisayas@mail.da.gov.ph | (033) 336-4221

PR# 2024-1057

May 23, 2024  
 Date

**REQUEST FOR QUOTATION**  
 2023-8  
 (SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. **DEADLINE FOR SUBMISSION OF BIDS: May 27, 2024 at 1:00 pm.**
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: Please see details on the description
13. Delivery point: Provincial Capitol Capiz, ; Casa Real De Iloilo
14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Should be submitted upon submission of Request for Quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)	
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)	
<b>Income Tax Return</b> (for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



BAGONG PILIPINAS



Masaganang Agrikultura,  
Maunlad na Ekonomiya

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PR No. 2024-1057  
Solicitation No. 2024-388

ABC: Php 994,000.00

End-User: ENGR. J. A. A. BARROGO  
Contact No.

Quantity	Unit	Item Description	Meals	Unit Price	Total
		Procurement of Food Services for the Conduct of Provincial Agricultural Stakeholders Forum in the Province of Aklan, Antique, Capiz, Guimaras, Iloilo & Negros Occidental			
		<b>LOT 3 - ABC (Php 168,000.00)</b> <b>CAPIZ</b>			
60	pax	May 30, 2024	Lunch		
60	pax	June 12, 2024	Lunch		
60	pax	July 10, 2024	Lunch		
60	pax	August 14, 2024	Lunch		
60	pax	September 11, 2024	Lunch		
60	pax	October 09, 2024	Lunch		
60	pax	November 13, 2024	Lunch		
60	pax	December 11, 2024	Lunch		
		<b>LOT 5 - ABC (Php 256,000.00)</b> <b>ILOILO</b>			
80	pax	May 14, 2024	Lunch		
80	pax	June 11, 2024	Lunch		
80	pax	July 9, 2024	Lunch		
80	pax	August 13, 2024	Lunch		
80	pax	September 10, 2024	Lunch		
80	pax	October 08, 2024	Lunch		
80	pax	November 12, 2024	Lunch		
80	pax	December 10, 2024	Lunch		
		Terms and Conditions: 1. Food must be delivered on time at the venue 2. Must provide free flowing water and coffee/ choco during the entire meeting duration aside from drinks included in the meal and snacks package			
		<b>TOTAL</b>			



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For the Bids and Awards Committee:

\_\_\_\_\_  
**ATTY. ROLIN M. ASUNCION**  
Head, BAC Secretariat

**DA WESTERN VISAYAS**  
Bids and Awards Committee  
WESVIARC, Hamungaya,  
Jaro, Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Registered Name of Company

\_\_\_\_\_  
Tax Identification Number  
(Indicate VAT or non-VAT  
registered)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contact number(s)

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Banking Institution

\_\_\_\_\_  
Branch

\_\_\_\_\_  
Account Name

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Date Accomplished