

Republic of the Philippines **DEPARTMENT OF AGRICULTURE WESTERN VISAYAS** Hamungaya, Brgy. Buntatala, Jaro, Iloilo City westernvisayas@mail.da.gov.ph | (033) 336-4221

PR No. 2024-0997

May 22, 2024 Date

REQUEST FOR QUOTATION

2024-519 (SVP)

INSTRUCTIONS:

- 1. Bidders are required to read the instructions and fill all the blanks properly.
- 2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
- 3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
- 4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
- 5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
- 6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
- 7. DEADLINE FOR SUBMISSION OF BIDS: May 29, 2024 at 1:00 pm.
- 8. Price quotation(s) submitted shall be valid until the last day of training/activity.
- 9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
- 10. Validity of stocks: not applicable.
- 11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
- 12. Delivery point: Iloilo ROS-Cabatuan, Brgy. Banguit, Cabatuan Iloilo
- 13. Delivery period: Within 30 Calendar days after receipt of Notice to Commence
- 14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid	
Mayor's/Business Permit	Should be submitted
Certified True Copy of PhilGEPS	upon submission of
Registration Number (Red or Platinum)	Request for
Omnibus Sworn Statement	Quotation
(for ABC above Php 50,000.00)	
Income Tax Return	
(for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

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PR No. 2024-0997 Solicitation No. 2024-371 ABC: Php 108,000.00

End-User: RENAN P. PALOMO Contact No.

Quantity	Unit	Item Description	Brand Name/ Model Offered	Unit	Total Cost
		Procurement of Supply and Delivery of Bio-Fertilizer			
1080	pack	Microbial based bio-fertilizer: (Azospirilium spp.) with solid carrier (200 grams/pack), not Less than 100,000 Colony Forming Unit (CFU) per gram.			
Terms and conditions		With Certificate of Product Registration (FPA/BAFS); Must submit a quality control test result from the National Institute of Molecular Biology and Biotechnology (BIOTECH) or other accredited Laboratories during delivery; Supplier to conduct training/orientation of the product to LGU Beneficiaries; and Delivery should be atleast 8 months prior to the expiration date			
		TOTAL			

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For the Bids and Awards Committee

ATTY. ROLIN M. ASUNCION Head, BAC Secretariat

DA WESTERN VISAYAS Bids and Awards Committee WESVIARC, Hamungaya, Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name	Registered Name of Company	Tax Identification Number (Indicate VAT or non-VAT registered)		
Address	Contact number(s)	E-mail Address		
Banking Institution	Branch	Account Name		
Account Number	-	Date Accomplished		

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