

May 21, 2024  
Date

**REQUEST FOR QUOTATION**  
2024-405  
(SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. **DEADLINE FOR SUBMISSION OF BIDS: May 28, 2024 at 1:00 pm.**
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery point: PGO Conference Room, Kalibo, Aklan; Patnongon, Antique; Roxas City, Capiz; Buenavista, Guimaras; Iloilo City and Bacolod City, Negros Occidental
13. Delivery period: Province of Aklan-June 27, 2024;Province of Antique- June 06, 2024;Province of Capiz-June 28, 2024;Province of Guimaras- June 21, 2024; Province of Iloilo-June 27, 2024 and Province of Negros Occidental-June 28, 2024
14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Should be submitted upon submission of Request for Quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)	
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)	
<b>Income Tax Return</b> (for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

**PR No. 2024-0967**

**ABC: Php 282,400.00**

**End-User: GLENN MARIANO**

**Solicitation No. 2024-405**

**Contact No.**

Quantity	Unit	Item Description	Meals	Unit Price	Total
		<b>Procurement of Food Services for the Conduct of Local Farmer Technicians (LFT) Quarterly Meeting</b>			
90	pax	<b>Lot 1-ABC-45,000.00 PGO Conference Room Kalibo Aklan Second Quarter-June 27,2024</b>	AM Snacks Lunch PM Snacks		
80	pax	<b>Lot 2-ABC-52,000.00 Within Patnongon, Antique Second Quarter-June 06, 2024</b>	AM Snacks Lunch PM Snacks		
75	pax	<b>Lot 3-ABC-45,000.00 Within Roxas City, Capiz Second Quarter-June 28, 2024</b>	AM Snacks Lunch PM Snacks		
32	pax	<b>Lot 4-ABC-19,200.00 Within Buenavista, Guimaras Second Quarter-June 21, 2024</b>	AM Snacks Lunch PM Snacks		
100	pax	<b>Lot 5-ABC-60,000.00 Within Iloilo City Second Quarter-June 27, 2024</b>	AM Snacks Lunch PM Snacks		
90	pax	<b>Lot 6-ABC-61,200.00 Within Bacolod City, Negros Occidental Second Quarter-June 28, 2024</b>	AM Snacks Lunch PM Snacks		
		Terms and Conditions:  *AM Snacks: Either of these: Carbonara with bread and Orange juice / Pansit bihon with puto and C2 / Hamburger with fries and Calamansi Juice *PM Snacks: Either of these: Lasagna with garlic bread and Orange juice/ Baked mac with garlic bread and Coke / Pansit bihon with pandesal and Calamansi juice  *Lunch: Plain rice,KBL, Leehan Manok, Pork Afritada, Chopseuy, Fruit Salad, Crab and Corn soup , Sliced fruits, Coke / Plain rice, Pork Estofado, Fried Chicken, Laswa,			
		<b>TOTAL</b>			



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**  
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City  
westernvisayas@mail.da.gov.ph | (033) 336-4221

For the Bids and Awards Committee:

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**ATTY. ROLIN M. ASUNCION**  
Head, BAC Secretariat

**DA WESTERN VISAYAS**  
Bids and Awards Committee  
WESVIARC, Hamungaya,  
Jaro, Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

_____ Signature over Printed Name	_____ Registered Name of Company	_____ Tax Identification Number (Indicate VAT or non-VAT registered)
_____ Address	_____ Contact number(s)	_____ E-mail Address
_____ Banking Institution	_____ Branch	_____ Account Name
_____ Account Number		_____ Date Accomplished