

REQUEST FOR QUOTATION
2024-509
(SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. **DEADLINE FOR SUBMISSION OF BIDS: May 14, 2024 at 1:00 pm.**
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: **Please see attached description**
13. Delivery point: **Please see attached description**
14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2024-0958
Solicitation No. 2024-368

ABC: Php 570,800.00

End-User: ENGR. JOSE ALBERT A. BARROGO
Contact No.

Quantity	Unit	Item Description	Meals	Unit Price	Total
		Procurement of supply and delivery of catering services for the conduct AMIA Meetings and Trainings in AMIA Villages in Aklan, Antique, Capiz, Guimaras, Iloilo and Negros Occidental			
		LOT 3 - ABC (Php 123,700.00) CAPIZ			
		CRA Technologies and Face-to-Face Interaction of Climate Resilient Agriculture Office (CRAO) and Regional AMIA Team at AMIA Villages in Pontevedra, Panit-an and Dao, Capiz on May 27-29, 2024			
35	pax	Day 1 (May 27, 2024)	Lunch		
34	pax		PM Snacks		
6	pax		Dinner		
5	pax		Lodging		
6	pax	Day 2 (May 28, 2024)	Breakfast		
30	pax		AM Snacks		
			Lunch		
			PM Snacks		
6	pax	Day 3 (May 29, 2024)	Dinner		
			Lodging		
6	pax	Day 3 (May 29, 2024)	Breakfast		
35	pax		AM Snacks		
		Lunch			
25	pax	Meeting Review/ Assessment of Livelihoods in AMIA Village Pontevedra on August 22, 2024	AM Snacks		
			Lunch		
			PM Snacks		
25	pax	Meeting Review/ Assessment of Livelihoods in AMIA Village Panit-an on October 15, 2024	AM Snacks		
			Lunch		
			PM Snacks		
20	pax	Meeting Review/ Assessment of Livelihoods in AMIA Village Cuartero on November 12, 2024	AM Snacks		
			Lunch		
			PM Snacks		
25	pax	Meeting Review/ Assessment of Livelihoods in AMIA Village Dao on October 10, 2024	AM Snacks		
			Lunch		
			PM Snacks		
		LOT 6 - ABC (Php 147,500.00) ILOILO CITY			
125	pax	Program Implementation Review with Partner Stakeholders on November 21, 2024	AM Snack		
			Lunch		
			PM Snack		
25	pax	Meeting Review/ Assessment of Livelihoods in AMIA Village Estancia, Iloilo City on July 3, 2024	AM Snack		
			Lunch		
			PM Snack		
25	pax	Meeting Review/ Assessment of Livelihoods in AMIA Village Banate, Iloilo on July 2, 2024	AM Snack		
			Lunch		
			PM Snack		
25	pax	Meeting Review/ Assessment of Livelihoods in AMIA Village San Rafael, Iloilo on October, 9, 2024	AM Snack		
			Lunch		
			PM Snack		
25	pax	Meeting Review/ Assessment of Livelihoods in AMIA Village Bingawan, Iloilo on October 29, 2024	AM Snack		
			Lunch		
			PM Snack		
		LOT 7 - ABC (Php 33,400.00) GUIMARAS			
22	pax	Meeting Review/ Assessment of Livelihoods in AMIA Village San Lorenzo on July 17, 2024	AM Snack		
			PM Snack		
20	pax		Lunch		
35	pax	Training-Assessment of Livelihoods in AMIA Village Sibunag on September 5, 2024	AM Snack		
			Lunch		
			PM Snack		

		Term and Conditions: * AM/PM Snacks: Either of these: Spaghetti/ Carbonara/ Bihon Guisado/ Lomi w/ bread/ Cheese and Ham Sandwich/ Bread w/ Filling/ Tuna Sandwich/ Siopao and any fresh juice * Bottled Water * Lunch: 3 dishes (meat/fish/chicken, vegetable, dessert, and drinks) * Back drop tarpaulin of the activity * Packed * On site delivery			
		TOTAL			

For the Bids and Awards Committee:

ATTY. ROLIN M. ASUNCION
 Head, BAC Secretariat

DA WESTERN VISAYAS
 Bids and Awards Committee
 WESVIARC, Hamungaya,
 Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

 Signature over Printed Name

 Registered Name of Company

 Tax Identification Number
 (Indicate VAT or non-VAT
 registered)

 Address

 Contact number(s)

 E-mail Address

 Banking Institution

 Branch

 Account Name

 Account Number

 Date Accomplished