



Masaganang Agrikultura,  
Maunlad na Ekonomiya

Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**  
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City  
westernvisayas@mail.da.gov.ph | (033) 336-4221

PR No. 2024-0912

May 9, 2024  
Date

**REQUEST FOR QUOTATION**  
2024-548  
(SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. DEADLINE FOR SUBMISSION OF BIDS: **May 16, 2024 at 1:00 pm**.
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery point: La Castellana & Moises Padilla, Negros Occidental
13. Delivery period: Lot 1-May 29, 2024; June 4, 2024; August 14, 15, & 16, 2024;  
Lot 2- May 28, 29, & 30, 2024; August 12, 13, 14, 15, 19, 20, 27, 28 & 29, 2024
14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Should be submitted upon submission of Request for Quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)	
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)	
<b>Income Tax Return</b> (for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

**PR No. 2024-0912**  
**Solicitation No. 2024-386**

**ABC: Php 426,000.00 End-User: GLENN MARIANO**  
**Contact No. 327-34-60**

Quantity	Unit	Item Description	Unit	Total
		Procurement of Supply & Delivery of Food for the conduct of Various Specialized Training in La Castellana and Moises Padilla, Neg. Occidental		
		<b>Lot 1: La Castellana, Negros Occidental</b>		
		May 29, 2024 Native Chicken Production in Brgy. Cabacungan, La Castellana, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		June 4, 2024 Native Chicken Production in Brgy. Camandag, La Castellana, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		August 14, 2024 Training on Marketing (Topics to be finalized) in Brgy. Talaptap, La Castellana, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		August 15, 2024 Training on Marketing (Topics to be finalized) in Brgy. Talaptap, La Castellana, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		August 16, 2024 Training on Marketing (Topics to be finalized) in Brgy. Sag-ang, La Castellana, Negros Occidental		
40		AM Snacks		
40		Lunch		



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40		PM Snacks		
		<b>Lot 2: Moises Padilla, Negros Occidental</b>		
		May 28, 2024 Native Chicken Production in Brgy. Guinpana-an, Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		May 29, 2024 Chicken Layer Production Training in Brgy. 6, Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		May 30, 2024 Chicken Layer Production Training in Brgy. Odiong, Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		August 12, 2024 Training on Marketing (Topics to be finalized) in Guinpana-an Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		August 13, 2024 Training on Marketing (Topics to be finalized) in Brgy. 6, Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		August 14, 2024 Training on Marketing (Topics to be finalized) in Brgy. 6, Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		



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		August 15, 2024 Training on Marketing (Topics to be finalized) in Brgy. 6, Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		August 19, 2024 Training on Marketing (Topics to be finalized) in Brgy. Quintin Remo, Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		August 19, 2024 Training on Marketing (Topics to be finalized) in Brgy. Quintin Remo, Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		August 19, 2024 Training on Marketing (Topics to be finalized) in Brgy. Quintin Remo, Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		August 20, 2024 Training on Marketing (Topics to be finalized) in Brgy. Quintin Remo, Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		August 27, 2024 Training on Marketing (Topics to be finalized) in Brgy. Odiong, Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		



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		August 28, 2024 Training on Marketing (Topics to be finalized) in Brgy. Odiong, Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		August 29, 2024 Training on Marketing (Topics to be finalized) in Brgy. Odiong, Moises Padilla, Negros Occidental		
40		AM Snacks		
40		Lunch		
40		PM Snacks		
		1. Provision of 1 pc tarpaulin as backdrop with activity title;		
		2. Free flowing water and coffee;		
		3. Food serve on time as scheduled		
		<b>Total</b>		



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For the Bids and Awards Committee:

**ATTY. ROLIN M. ASUNCION**  
Head, BAC Secretariat

**DA WESTERN VISAYAS**  
Bids and Awards Committee  
WESVIARC, Hamungaya,  
Jaro, Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Registered Name of Company

\_\_\_\_\_  
Tax Identification Number  
(Indicate VAT or non-VAT  
registered)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contact number(s)

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Banking Institution

\_\_\_\_\_  
Branch

\_\_\_\_\_  
Account Name

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Date Accomplished