

PR# 2024-0063TF-A

May 28, 2024
Date

REQUEST FOR QUOTATION
 2024-627
 (SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. **DEADLINE FOR SUBMISSION OF BIDS: June 3, 2024 at 1:00 pm.**
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: See attached description for schedule
13. Delivery point: PAFC-Aklan and MAFC-Kalibo at Kalibo, Aklan; MAFC-Lezo at Lezo, Aklan; MAFC-Numancia at Numancia, Aklan
14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2024-0063TF-A
Solicitation No. 2024-425

ABC: Php 108,000.00

End-User: JOSEPHINE B. BERTE
Contact No. 337-2586

Quantity	Unit	Item Description	Meals	Unit Price	Total
		Procurement of supply and delivery of Catering Services during the conduct of Meetings of PAFC-Aklan, MAFC-Kalibo, MAFC-Lezo and MAFC-Numancia for CY 2024			
		PAFC-Aklan Meeting			
40	pax	July 19, 2024 (Consultative)	AM Snack Lunch		
25	pax	August 22, 2024 (Sectoral and Execom)	AM Snack Lunch		
15	pax		PM Snack		
25	pax	September 30, 2024 (Sectoral and Execom)	AM Snack Lunch		
15	pax		PM Snack		
25	pax	October 30, 2024 (Sectoral and Execom)	AM Snack Lunch		
15	pax		PM Snack		
		MAFC-Kalibo Meeting			
40	pax	June 7, 2024	PM Snack		
40	pax	August 20, 2024	PM Snack		
40	pax	September 20, 2024	PM Snack		
40	pax	October 29, 2024	PM Snack		
		MAFC-Lezo Meeting			
35	pax	June 6, 2024	PM Snack		
35	pax	August 19, 2024	PM Snack		
35	pax	September 19, 2024	PM Snack		
35	pax	October 28, 2024	PM Snack		
		MAFC-Numancia Meeting			
40	pax	June 6, 2024	AM Snack		
40	pax	August 19, 2024	AM Snack		
40	pax	September 19, 2024	AM Snack		
40	pax	October 28, 2024	AM Snack		
		Terms and Conditions: 1.) Supplier from the Municipalities in the Province of Aklan within or adjacent to the point of delivery 2.) Food is prepared within the day 3.) Packed snacks 4.) Lunch consists of rice, viand (vegetables and fried/ grilled meat/ fish) and drinks			
		Total			

For the Bids and Awards Committee:

ATTY. ROLIN M. ASUNCION
Head, BAC Secretariat

DA WESTERN VISAYAS
Bids and Awards Committee
WESVIARC, Hamungaya,
Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(Indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished