

April 24, 2024
Date

REQUEST FOR QUOTATION
 2024-504
 (SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. **DEADLINE FOR SUBMISSION OF BIDS: April 29, 2024 at 1:00 pm.**
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery point: See attach delivery schedule
13. Delivery period: See attach delivery schedule
14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2024-504 ABC: Php 123,000.00
Solicitation No. 2024-365

End-User: JAMES EARL E. OGATIS
Contact No.

Quantity	Unit	Item Description	Meals	Unit Cost	Total Cost
		Procurement of Supply and Delivery of Food and accommodation for the facilitators and resource speakers of the Agriculture and Fisheries Scholarship Information Caravan			
		Lot 1- ABC 34,000.00 (Province of Aklan) Banga, Aklan			
20	Pax	May 2, 2024	Lunch PM Snacks Dinner Lodging		
20	Pax	May 3, 2024	Breakfast		
		Lot 2- ABC 26,000.00 (Province of Antique) Sibalom Antique			
20	Pax	May 22, 2024	PM Snacks Dinner Lodging		
20	Pax	May 23, 2024	Breakfast		
		Lot 3- ABC 26,000.00 (Province of Capiz) Roxas City Capiz			
20	Pax	May 9, 2024	Dinner Lodging		
20	Pax	May 10, 2024	Breakfast		
		Lot 4- ABC 37,000.00 (Province of Negros Occidental) Bacolod City, Negros Occidental			
20	Pax	May 16, 2024	Lunch PM Snacks Dinner Lodging		
20	Pax	May 17, 2024	Breakfast		
		*Breakfast – 3 dishes (plain/fried rice/ corned beef, ham; hotdog; boneless bangus; egg; hot beverages			
		*AM/PM Snack-Pancit Guisado; Club Sandwich; Spaghetti; Carbonara; Soda/Fruit Juice			
		*Lunch & Dinner – 3 dishes (beef/chicken/pork meat; vegetable; soup; dessert; soda and bottled water			
		TOTAL			



BAGONG PILIPINAS *Masaganang Agrikultura,
Maunlad na Ekonomiya*

Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City
westernvisayas@mail.da.gov.ph | (033) 336-4221

For the Bids and Awards Committee:

ATTY. ROLIN M. ASUNCION
Head, BAC Secretariat

DA WESTERN VISAYAS
Bids and Awards Committee WESVIARC, Hamungaya,

Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

_____ Signature over Printed Name	_____ Registered Name of Company	_____ Tax Identification Number (Indicate VAT or non-VAT registered)
_____ Address	_____ Contact number(s)	_____ E-mail Address
_____ Banking Institution	_____ Branch	_____ Account Name
_____ Account Number		_____ Date Accomplished