

PR# 2024-0744

April 16, 2024  
 Date

**REQUEST FOR QUOTATION**  
 2024-411  
 (SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. Sealed Quotation(s) / Proposal(s) shall be **manually submitted** to DA Western Visayas, Procurement Service Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
7. **DEADLINE FOR SUBMISSION OF BIDS: April 23, 2024 at 1:00 pm.**
8. Price quotation(s) submitted shall be valid until the last day of training/activity.
9. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
10. Validity of stocks: not applicable.
11. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
12. Delivery period: **June to September 2024**
13. Delivery point: **Regionwide**
14. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid <b>Mayor's/Business Permit</b>	Should be submitted upon submission of Request for Quotation
Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum)	
<b>Omnibus Sworn Statement</b> (for ABC above Php 50,000.00)	
<b>Income Tax Return</b> (for ABC above Php 500,000.00)	

15. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



BAGONG PILIPINAS



Masaganang Agrikultura,  
Maunlad na Ekonomiya

Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**  
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City  
westernvisayas@mail.da.gov.ph | (033) 336-4221

**PR No. 2024-0744**  
**Solicitation No. 2024-289**

**ABC: Php 145,000.00**

**End-User: JAMES EARL E. OGATIS**  
**Contact No.**

Quantity	Unit	Item Description	Brand / Model Offered	Unit Price	Total
		<b>Procurement of Supply and Delivery of Van Rental Services for the conduct of Agricultural Information Caravan, Information Officers and Provincial Agricultural Information Officers Meeting and Seminars &amp; SOA on Cacao Production Field Tour</b>			
2	unit	Bacolod City (BREDCO) – Hinigaran, Neg. Occ. & vice versa (June 13-14, 2024)			
2	unit	Iloilo – Carles, Iloilo & vice versa (June 20-21, 2024)			
1	unit	Iloilo – Dumalag, Capiz & vice versa (July 10, 2024)			
2	unit	Iloilo – Barbaza, Antique & vice versa (July 17-18, 2024)			
2	unit	Iloilo – Panay, Capiz & vice versa (August 6-7, 2024)			
1	unit	Iloilo – Lambunao, Iloilo & vice versa (August 20, 2024)			
1	unit	Iloilo – Miagao, Iloilo & vice versa (Sept. 25, 2024)			
		Terms and Conditions: a. Pick-up and Drop-off points of passengers preferably at the station (Office) or any designated area in Iloilo City as determined by the End-User b. The services shall include the driver, fuel and other expenses such as RoRo fares and terminal fees c. The assigned vehicle shall have at least 10 passenger seating capacity			
		<b>TOTAL</b>			



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For the Bids and Awards Committee:

\_\_\_\_\_  
**ATTY. ROLIN M. ASUNCION**  
Head, BAC Secretariat

**DA WESTERN VISAYAS**  
Bids and Awards Committee  
WESVIARC, Hamungaya,  
Jaro, Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Registered Name of Company

\_\_\_\_\_  
Tax Identification Number  
(Indicate VAT or non-VAT  
registered)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contact number(s)

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Banking Institution

\_\_\_\_\_  
Branch

\_\_\_\_\_  
Account Name

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Date Accomplished