



Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
 Hamungaya, Brgy. Buntatala, Jaro, Iloilo City
 westernvisayas@mail.da.gov.ph | (033) 336-4221

PR# 2024-0444

April 18, 2024

REQUEST FOR QUOTATION

2024-166

(SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder; including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission.**
8. **DEADLINE FOR SUBMISSION OF BIDS: April 25, 2024 at 1:00 pm.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: 45 days upon receipt of NTP
14. Delivery point: **DA-WESVIARC, Buntatala, Jaro, Iloilo City**
15. The period of submission of the following documents are as follows:

| Document | Submission Period* |
|--|--|
| Certified True Copy of Valid Mayor's/Business Permit | Should be submitted upon submission of Request for Quotation |
| Certified True Copy of PhilGEPS Registration Number (Red or Platinum) | |
| Omnibus Sworn Statement (for ABC above Php 50,000.00) | |
| Income Tax Return (for ABC above Php 500,000.00) | |

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.



BAGONG PILIPINAS



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Maunlad na Ekonomiya

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PR No. 2024-0444 ABC: Php 781,964.75
Solicitation No. 2024-112

End-User: CARMELITA C. FANTILANAN
Contact No.: 335-4766

| Quantity | Unit | Item Description | Brand Name /Model Offered | Unit Price | Total |
|----------|------|---|---------------------------|------------|-------|
| | | Procurement of Supply and Delivery of Advocacy Materials for various activities of 4K program | | | |
| 430 | Pcs | <i>Advocacy T-shirt</i> *with printed DA logo and 4K logo Size of logo: 1.5 inches in diameter each *sizes: XS-50 S-120 M-120 L-100 XL-30 XXL-10 Material: dry fit (see attached lay-out) | | | |
| 220 | Pcs | <i>Customized Notebook</i> *100 leaves Size: 7x10 inches *w/ DA-4K logo (see attached lay-out) | | | |
| 355 | Pcs | <i>Customized Polo Shirt</i> *w/ embroidered DA logo and 4K logo Size of logo: 1.5 inches in diameter each *sizes: XS-25 S-70 M-120 L-100 XL-30 XXL-10 Material: cotton Color: dark blue (see attached lay-out) | | | |
| 70 | Pcs | <i>Customized Pocket Folder</i> *with DA-4K logo Size: 9x12" w/ 4" fold inside (see attached lay-out) | | | |
| 30 | Pcs | <i>Hat w/ Side Mesh</i> *w/ stiched DA and 4K logo Color: dark blue (see attached lay-out) | | | |



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| | | | | | |
|-----|-----|--|--|--|--|
| 30 | Pcs | <i>Long Sleeve Shirt</i> *w/ DA-4K logo printed S-5 M-10 L-10 XL-3 XXL-2 Material: cotton Color: brown (see attached lay-out) | | | |
| 125 | Pcs | <i>Rice Paddy Boots</i> *with DA 4K logo Size (European size): 37-15 pcs 38-35 pcs 39-35 pcs 40-25 pcs 41-15 pcs Color: black (see attached lay-out) | | | |
| 35 | Pcs | <i>Insulated Coffee Mug</i> *20z *w/ DA 4K logo | | | |
| 35 | Pcs | <i>2025 Planner</i> *laminated cover with DA-4K logo *size: 20 cm x 15 cm *material: cote chrome *inside pages: 198 pages *No. of pages: 200 pages (back to back) (see attached lay-out) | | | |
| 35 | Pcs | <i>Customized Jacket</i> *with embroidered DA and 4K logo Size of logo: 1.5 inches in diameter each Color: dark blue Material: silk *with embroidered DA-4K logo S-2, M-10, L-10, XL-10, XXL-3 (see attached lay-out) | | | |
| 35 | Pcs | <i>Customized Tote Bag with Zipper</i> *with embroidered DA and 4K logo *color: black *size: 37cm height x 32cm width, 58cm handle *materials: 10 oz natural cotton (see attached lay-out) | | | |



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| | | | | | |
|--------------|-----|---|--|--|--|
| 35 | Pcs | <i>Customized Ballpen w/ DA 4K Logo</i> Color: black | | | |
| 35 | Pcs | <i>Certificate Holder w/ DA & 4k Logo</i> *size: 8x11 inches Color: green (see attached lay-out) | | | |
| 35 | Pcs | <i>Raincoat</i> *w/ DA 4K logo Sizes: S-5 M-15 L-10 XL-5 Color: neon green (see attached lay-out) | | | |
| 35 | Pcs | <i>Rechargeable Flashlight w/ Handle</i> *w/ DA 4K logo (see attached lay-out) | | | |
| TOTAL | | | | | |

For the Bids and Awards Committee:

ATTY. ROLIN M. ASUNCION

Head, BAC-Secretariat

DA WESTERN VISAYAS

Bids and Awards Committee

WESVIARC, Hamungaya,

Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(Indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished