

Republic of the Philippines **DEPARTMENT OF AGRICULTURE WESTERN VISAYAS** Hamungaya, Brgy. Buntatala, Jaro, Iloilo City westernvisayas@mail.da.gov.ph | (033) 336-4221

> PR# 2024-0408 April 18, 2024

REQUEST FOR QUOTATION

2024-151

(SVP)

INSTRUCTIONS:

- **1.** Bidders are required to read the instructions and fill all the blanks properly.
- **2.** Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
- **3.** Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
- **4.** Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
- **5.** Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
- **6.** The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
- **7.** Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
- 8. DEADLINE FOR SUBMISSION OF BIDS: April 25, 2024 at 1:00 pm.
- **9.** Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
- **10.** Awarding shall be done for the whole lot. Partial bids shall not be allowed.
- **11.**Validity of stocks: 60 days
- **12.** Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
- 13. Delivery period: 30 days upon receipt of NTP
- 14. Delivery point: So. Manara, Brgy. Celestino, Cadiz City; Brgy. Damutan, Hinoba-an; Brgy. Carol-an, Kabankalan City, Negros Occidental
- **15.** The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid	
Mayor's/Business Permit	Should be submitted upon
Certified True Copy of PhilGEPS	submission of Request for
Registration Number (Red or Platinum)	Quotation
Omnibus Sworn Statement	
(for ABC above Php 50,000.00)	
Income Tax Return	
(for ABC above Php 500,000.00)	

16.Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

🚯 DAWesternVisayas 🛛 📵 westernvisayas.da.gov.ph



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PR No. 2024-0408 ABC: Php 615,000.00 Solicitation No. 2024-100

End-User: CARMELITA C. FANTILANAN Contact No.: 335-4766

Quantity	Unit	Item Description	Brand Name /Model Offered	Unit Price	Total
		Procurement of Supply and Delivery of Planting Materials			
2,460	pcs	Mango, Grafted (with tagged label DA-4k name)			
		*Certified carabao mango with BPI tag			
		Project site:			
820	Pcs	So. Manara, Brgy. Celestino, Cadiz City			
820	Pcs	Brgy. Damutan, Hinoba-an			
820	Pcs	Brgy. Carol-an, Kabankalan City			
		TOTAL			

For the Bids and Awards Committee:

ATTY. ROLIN M. ASUNCION

Head, BAC-Secretariat

DA WESTERN VISAYAS

Bids and Awards Committee WESVIARC, Hamungaya, Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

 Signature over Printed Name
 Registered Name of Company
 Tax Identification Number (Indicate VAT or non-VAT registered)

 Address
 Contact number(s)
 E-mail Address

 Banking Institution
 Branch
 Account Name

 Account Number
 Date Accomplished
 Image: Signature of Signature of Company