# BAGONG PILIPINAS Masaganang Agrikultura, Maunlad na Ekonomiya

## Republic of the Philippines **DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**

Hamungaya, Brgy. Buntatala, Jaro, Iloilo City westernvisayas@mail.da.gov.ph | (033) 336-4221

PR# 2024-0719

February 23, 2024
Date

### REQUEST FOR QUOTATION

2024-318 (SVP)

#### **INSTRUCTIONS:**

- 1. Bidders are required to read the instructions and fill all the blanks properly.
- 2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
- 3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
- 4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
- 5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
- 6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
- 7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
- 8. **DEADLINE** FOR SUBMISSION OF BIDS: March 1, 2024 at 1:00 pm.
- 9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
- 10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
- 11. Validity of stocks: 60 days
- 12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
- 13. Delivery period: 30 days upon receipt of Notice to Proceed
- 14. Delivery point: Iloilo ROS, Bangga Dama, Sta. Barbara, Iloilo
- 15. The period of submission of the following documents are as follows:

| Document   | Submission Period*                          |
|--|---|
| Certified True Copy of Valid  Mayor's/Business Permit                        | Should be submitted                         |
|  |   |
| Certified True Copy of <b>PhilGEPS Registration Number</b> (Red or Platinum) | upon submission of<br>Request for Quotation |
| Omnibus Sworn Statement  |   |
| (for ABC above Php 50,000.00)  |   |
| Income Tax Return  |   |
| (for ABC above Php 500,000.00)   |   |

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

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PR No. 2024-0719 ABC: Php 997,563.50 Solicitation No. 2024-224

End-User: ZARLINA B. CUELLO Contact No.:

| Quan<br>tity | Unit | Item Description   | Brand<br>Name<br>/Model<br>Offered | Unit Price | Total |
|--------------|------|--|------------------------------------|------------|-------|
| 1            | Lot  | Procurement of supply and delivery of labor and materials for emergency upgrade of electrical system at Iloilo ROS, Sta. Barbara, Iloilo due to transfer of personnel from DA-BPI Compound caused by fire incident and utilize the available 3-phase standby Generator Set.  Please see Attached Program of Work |                                    |            |       |
|              |      | TOTAL  |                                    |            |       |

| For the Bids and Awards Committee: |                         |
|------------------------------------|-------------------------|
| MS. HUSSEIN A. DEROTAS             | ATTY. ROLIN M. ASUNCION |
| GEPS Posted/DA Website             | Head, BAC-Secretariat   |

## DA WESTERN VISAYAS

1 conspicuous place

Bids and Awards Committee WESVIARC, Hamungaya, Jaro, Iloilo City

#### SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

| Signature over Printed Name | Registered Name of Company | Tax Identification Number (Indicate VAT or non-VAT registered) |
|-----------------------------|----------------------------|--|
| Address                     | Contact number(s)          | E-mail Address   |
| Banking Institution         | Branch                     | Account Name   |
| Account Number              |                            | Date Accomplished  |