

PR# 2024-0669

February 16, 2024
Date

REQUEST FOR QUOTATION
 2024-281
 (SVP)

INSTRUCTIONS:

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission.**
8. **DEADLINE FOR SUBMISSION OF BIDS: February 23, 2024 at 1:00 pm.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: 9 days upon receipt of Notice to Proceed
14. Delivery point: DA RAFIS, WESVIARC, Hamungaya, Jaro, Iloilo City
15. The period of submission of the following documents are as follows:

Document	Submission Period*
Certified True Copy of Valid Mayor's/Business Permit	Should be submitted upon submission of Request for Quotation
Certified True Copy of PhilGEPS Registration Number (Red or Platinum)	
Omnibus Sworn Statement (for ABC above Php 50,000.00)	
Income Tax Return (for ABC above Php 500,000.00)	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2024-0669

ABC: Php 460,000.0

End-User: JAMES EARL E. OGATIS

Solicitation No. 2024-203

Contact No.:

Quantity	Unit	Item Description	Brand Name /Model Offered	Unit Price	Total
		Procurement of supply and delivery for the encoding, layouting, editing and printing of IEC materials			
400	Piece	F2C2 Hugpong Booklet Size: 6 inches x 9 inches Cover and inside cover: Krome Kote 189, glossy, colored Inside pages: C2S 100, glossy, colored No. of inside pages: 36			
400	Piece	F2C2 Planner Size: 5.5 inches x 8 inches Cover: Gold Text Laminated: Department of Agriculture, Farm and Fisheries, Clustering and Consolidation (F2C2) Program” with corresponding logos Materials: Black leatherette Inside pages: 48 pages, glossy colored, to be inserted every month No. of inside pages: 200			
400	piece	F2C2 Training Module Size: 14cm x 21cm Cover and inside cover: Krome Kote 189, glossy colored Inside pages: C2S 100, glossy, colored No. of Inside pages: 60			
		F2C2 IEC Materials Delivery period: June 2024			
3200	Piece	Urban Gardening Size: 6 inches x 9 inches Cover: krome kote 189, one-side coated, colored Inside paper: Book 60, colored No. of pages: 56			
		Delivery Period: May 2024			
		Terms and Conditions: 1. Bidders/suppliers should have physical and operational satellite office within Iloilo City for smooth and easy transactions (for the editing and approval) 2. The suppliers should present up to three drafts to			

		the end-user before final printing) 3. The suppliers should present one actual sample for approval of the end-user prior to mass production 4. The suppliers should provide the end-user with electronic copies of all IEC materials approved for printing saved in USB flash drive 5. The suppliers shall deliver the IEC materials to the RAFIS Office at WESVIARC Compound, Hamungaya, Jaro, Iloilo City 90 days delivery period			
		TOTAL			

For the Bids and Awards Committee:

MS. HUSSEIN A. DEROTAS
 GEPS Posted/DA Website
 1 conspicuous place

ATTY. ROLIN M. ASUNCION
 Head, BAC-Secretariat

DA WESTERN VISAYAS
 Bids and Awards Committee
 WESVIARC, Hamungaya,
 Jaro, Iloilo City

SIR / MADAM:

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

Signature over Printed Name

Registered Name of Company

Tax Identification Number
(Indicate VAT or non-VAT registered)

Address

Contact number(s)

E-mail Address

Banking Institution

Branch

Account Name

Account Number

Date Accomplished