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| **PR# 2024-0551** |

**February 28, 2024**

**REQUEST FOR QUOTATION**

2024-235

(SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder’s/Supplier’s own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
8. **DEADLINE** FOR SUBMISSION OF BIDS**: March 4, 2024 at 1:00 pm.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank’s LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor’s account.
13. Delivery period: **See schedule of activities below**
14. Delivery point: **Laua-an, Antique**

Venue: **Gymnasium of Maybunga, Laua-an, Antique**

1. The period of submission of the following documents are as follows:

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| **Document** | **Submission Period\*** |
| Certified True Copy of Valid  **Mayor’s/Business Permit** | Should be submitted upon submission of Request for Quotation |
| Certified True Copy of **PhilGEPS**  **Registration Number** (Red or Platinum) |
| **Omnibus Sworn Statement**  (for ABC above Php 50,000.00) |
| **Income Tax Return**  (for ABC above Php 500,000.00) |

1. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

**PR No. 2024-0551 ABC: Php 183,000.00 End-User: GLENN L. MARIANO**

**Solicitation No. 2024-471 Contact No.: 335-4766**

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| Quantity | Unit | Item Description | Meals | Unit Price | Total |
|  |  | **Procurement of Supply and Delivery of Food for the activities in Laua-an, Antique** |  |  |  |
| 35 | Pax | *March 25, 2024*  Strengthening of the IPO (Values Formation & Formation) | AM Snacks |  |  |
| 35 | Pax | Lunch |  |  |
| 35 | Pax | PM Snacks |  |  |
| 5 | Pax | Dinner |  |  |
|  |  |  |  |  |  |
| 5 | Pax | *March 26, 2024*  Strengthening of the IPO (Values Formation & Formation) | Breakfast |  |  |
| 35 | Pax | AM Snacks |  |  |
| 35 | Pax | Lunch |  |  |
| 35 | Pax | PM Snacks |  |  |
| 5 | Pax | Dinner |  |  |
|  |  |  |  |  |  |
| 5 | Pax | *March 27, 2024*  Strengthening of the IPO (Values Formation & Formation) | Breakfast |  |  |
| 35 | Pax | AM Snacks |  |  |
| 35 | Pax | Lunch |  |  |
| 35 | Pax | PM Snacks |  |  |
|  |  |  |  |  |  |
| 35 | Pax | *May 7, 2024*  Organizational Management Training for IPOs | AM Snacks |  |  |
| 35 | Pax | Lunch |  |  |
| 35 | Pax | PM Snacks |  |  |
| 5 | Pax | Dinner |  |  |
|  |  |  |  |  |  |
| 5 | Pax | *May 8, 2024*  Organizational Management Training for IPOs | Breakfast |  |  |
| 35 | Pax | AM Snacks |  |  |
| 35 | Pax | Lunch |  |  |
| 35 | Pax | PM Snacks |  |  |
|  |  |  |  |  |  |
| 35 | Pax | *May 13, 2024*  Entrepreneurship Training | AM Snacks |  |  |
| 35 | Pax | Lunch |  |  |
| 35 | Pax | PM Snacks |  |  |
| 5 | Pax | Dinner |  |  |
|  |  |  |  |  |  |
| 5 | Pax | *May 14, 2024*  Entrepreneurship Training | Breakfast |  |  |
| 35 | Pax | AM Snacks |  |  |
| 35 | Pax | Lunch |  |  |
| 35 | Pax | PM Snacks |  |  |
| 5 | Pax | Dinner |  |  |

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| --- | --- | --- | --- | --- | --- |
| 5 | Pax | *May 15, 2024*  Entrepreneurship Training | Breakfast |  |  |
| 35 | Pax | AM Snacks |  |  |
| 35 | Pax | Lunch |  |  |
| 35 | Pax | PM Snacks |  |  |
|  |  | **Terms and Conditions:** |  |  |  |
|  |  | \*AM Snacks: either of these: spaghetti with bread and c2/pancit bihon with bread and coke/hamburger with fries and calamansi juice  \*PM Snacks: either of these: pancit bihon with bread and calamansi juice/ham and cheese sandwich with c2/baked mac with bread and c2  \*Breakfast: either of these: plain rice, egg, corned beef, fried fish, fruits and bottled water/plain rice, egg, hotdog, fried chicken, fruits and bottled water/plain rice, egg, tocino, chicken fillet, fruits and bottled water  \*Lunch: either of these: plain rice, fried chicken, pork adobo, chopsuey, fruit salad, coke and bottled water/plain rice, chicken fillet with sauce, pork afritada, pinakbet, brownies, orange juice and bottled water/plain rice, chicken curry, pork chop, chopsuey, buko pandan salad, calamansi juice and bottled water  \*Dinner: either of these: plain rice, fish fillet with sauce, chicken adobo, sauteed vegetables, brownies, coke and bottled water/plain rice, fried fish, pininyahang Manok, pinakbet, suman, c2 and bottled water |  |  |  |
|  |  | **TOTAL** |  |  |  |

For the Bids and Awards Committee:

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**ATTY. ROLIN M. ASUNCION**

Head, BAC-Secretariat

**DA WESTERN VISAYAS**

Bids and Awards Committee

WESVIARC, Hamungaya,

Jaro, Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

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Signature over Printed Name Registered Name of Company Tax Identification Number

(Indicate VAT or non-VAT registered)

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Address Contact number(s) E-mail Address

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Banking Institution Branch Account Name

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Account Number Date Accomplished