



Republic of the Philippines  
**DEPARTMENT OF AGRICULTURE WESTERN VISAYAS**  
 Hamungaya, Brgy. Buntatala, Jaro, Iloilo City  
 westernvisayas@mail.da.gov.ph | (033) 336-4221

## INVITATION TO BID FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF ICT SUPPLIES AND ACCESSORIES

1. The **Department of Agriculture-Western Visayas**, through the **General Appropriations Act of 2024** intends to apply the sum **Two Million Seven Hundred Ninety Five Thousand Eight Hundred Seventeen Pesos (Php2,795,817.00)** being the ABC to payments under the contract for **Procurement of Supply and Delivery of ICT Supplies and Accessories /IB No. 2024-026 (GAS)**.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Department of Agriculture-Western Visayas** now invites bids for the **Procurement of Supply and Delivery of ICT Supplies and Accessories** with the following specifications:

Mouse, wireless, USB	139 pcs
Flash drive, 16 GB, USB 2.0, plug and play	182 pcs
Flash drive, 64 GB, USB 3.0, plug and play	243 pcs
Flash drive, 256 GB, USB 3.0, plug and play	68 pcs
Micro SD Memory Card, 128 gb	40 pcs
Power Bank 10000mAh	72 pcs
Clicker and Laser pointer, good quality, heavy duty, win 8 and win 2010 compatible; with case	8 pcs
Extension wire, 5 meters long, 3 gang, 6 sockets	71 pcs
Extension wire, 5 meters long, 3 gang, 3 socket with master switch and USB	6 pcs
USB OTG 32gb *type C*	75 pcs
Ink bottle, HP Deskjet GT53 black	30 bottles
Ink bottle, HP Deskjet GT52 Cyan	10 bottles
Ink bottle, HP Deskjet GT52 Magenta	10 bottles
Ink bottle, HP Deskjet GT52 Yellow	10 bottles
Toner Cart, HP Color Laserjet Pro M254nw, 202A, Black	3 carts
Toner Cart, HP Color Laserjet Pro M254nw, 202A, Cyan	2 carts
Toner Cart, HP Color Laserjet Pro M254nw, 202A, Magenta	2 carts
Toner Cart, HP Color Laserjet Pro M254nw, 202A, Yellow	2 carts
Toner TN118 (Konica Minolta Bizhub 215)	5 bottles
Toner Cartridge, Docu Centre, CT202384	4 carts
Ink Refill, Canon GI-790BK	49 bottles
Ink Refill, Canon GI-790C	35 bottles
Ink Refill, Canon GI-790M	36 bottles
Ink Refill, Canon GI-790Y	36 bottles
Ink Refill, Epson (003) Eco Tank, Black	236 bottles



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Ink Refill, Epson (003) Eco Tank, Cyan	171 bottles
Ink Refill, Epson (003) Eco Tank, Magenta	170 bottles
Ink Refill, Epson (003) Eco Tank, Yellow	168 bottles
Ink Refill, Epson (001) Black	229 bottles
Ink Refill, Epson (001) Magenta	149 bottles
Ink Refill, Epson (001) Cyan	149 bottles
Ink Refill, Epson (001) Yellow	147 bottles
Ink Cartridge, Epson C13T664100 (T6641), Black	253 carts
Ink Cartridge, Epson C13T664200 (T6642), Cyan	138 carts
Ink Cartridge, Epson C13T664300 (T6643), Magenta	138 carts
Ink Cartridge, Epson C13T664400 (T6644), Yellow	138 carts
Ink Cartridge, HP CN692AA (HP704), Black	31 carts
Ink Cartridge, HP CN693AA (HP704), Tri-color	21 carts
Ink Cartridge, HP CZ107AA (HP678), Black	20 carts
Ink Cartridge, HP CZ108AA (HP678), Tri-color	20 carts
Ink Cartridge, HP F6V26AA (HP680), Tri-color	199 carts
Ink Cartridge, HP F6V27AA (HP680), Black	210 carts
Ink Cartridge, HP LOS0AA (HP955), Black original	5 carts
Ink Cartridge, HP LOS63AA (HP955XL), Cyan original	18 carts
Ink Cartridge, HP LOS66AA (HP955XL), Magenta	18 carts
Ink Cartridge, HP LOS69AA (HP955XL), Yellow	18 carts
Ink Cartridge, HP LOS72AA (HP955XL), Black original	25 carts
Ink Cartridge, Canon PGI-35, black	10 pcs
Ink Cartridge, Epson C13T693100 (T6931), Black	1 pc
Ink Cartridge, Epson C13T693200 (T6932), Cyan	1 pc
Ink Cartridge, Epson C13T693300 (T6933), Magenta	1 pc
Ink Cartridge, Epson C13T693400 (T6934), Yellow	1 pc
Ink Cartridge, Epson C13T693500 (T6935), Matte Black	1 pc
Toner Cartridge, HP Deskjet 2320 HP 305, Magenta	20 pcs
Toner Cartridge, HP Deskjet 2320 HP 305, Yellow	20 pcs
Adapter, HDMI to HDMI	1 pc
Adapter, HDMI to USB	1 pc
AVR – SVC, 5KVA, with time delay, output voltage: 220V – 240V	1 unit
Compact PC Multimedia 2.1 speaker system, with subwoofer	1 pc
Developer material code: BH164-02	1 pc
Drum material code: A7115-03	2 pcs
Epson Ribbon Cartridge, for use with FX-2175-2190 (S015584/S015327, 32.0meters/104.9 feet	16 pcs
External hard drive, 1TB	31 units
Fusing unit material code: A1XUR70011	1 pc
Headlamp, rechargeable, waterproof	10 pcs
Leather table mat, 60cm x 30cm	1 pc
Maintenance box, Epson L14150	2 pcs



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Maintenance box, Epson L3250	2 pcs
Maintenance box, Epson L6160	9 pcs
Male HDMI to Male HDMI Cable 2m	2 pcs
Male USB to Male HDMI cable 2m	2 pcs
Mouse Pad, good quality	28 pcs
Portable power station, 400 W, with 220V output	2 units
Power bank, 20000mAh	6 pcs
Professional SDXC 128GB 1667x UHS-II Memory Card LSD128CB1667	3 pcs
Rechargeable battery, AA, with charger	3 packs
Toner Cartridge, MX-315FT	3 pcs
Toner Material code: BH215-00	9 pcs
Wired keyboard & mouse combo, A4tech KK-3330 USB	9 pcs
Wired mouse, USB	10 pcs
Wireless dual band USB adapter, AC600 High Grain, Archer T2U Plus	2 pcs
Wireless Keyboard and mouse, A4Tech FG1010 FSTYLER	15 pcs

#### Terms and Conditions:

- Quotations (s) must include all kind of taxes for the items listed hereunder including delivery charges
- Price quotations submitted shall be valid for a period of 90 days reckoned from the deadline for submission of BID
- Items with expiration period must have an expiration date of at least Two (2) years from the date of the notice of award

Delivery of the Goods is required within **60** calendar days from receipt of Notice to Proceed and to be delivered at DA WESVIARC, Hamungaya, Jaro, Iloilo City.

Bidders should have completed, within **three (3) years (2021-present)** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

The prospective Bidder must be registered in the PhilGEPS.



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4. Prospective Bidders may obtain further information from **Department of Agriculture - Visayas** and inspect the Bidding Documents at the address given below during office hours, **8:00 a.m. to 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **January 11, 2024 – February 1, 2024** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (Php5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees to be presented **in person**.
6. The **Department of Agriculture-Western Visayas** will hold a Pre-Bid Conference<sup>1</sup> at **8:30 a.m.** on **January 19, 2024** at the **RCPC Library, RCPC Building, DA WESVIARC Compound, Brgy. Buntatala, Jaro, Iloilo City**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through **manual** submission at the office address indicated below on or before **8:30 a.m. on February 1, 2023**. Late bids shall not be accepted.
8. All Bids must be accompanied by a Bid Securing Declaration **or** Bid Security in the amount of any of the acceptable forms and in the amount of **Php55,916.34** (if the bid security is in the form of cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit) **or** **Php139,790.85** (if the bid security is in the form of surety bond).  
  
In lieu of a bid security, the bidder may submit a duly notarized **Bid Securing Declaration** that is an undertaking which states, among others, that the bidder shall enter into contract with the procuring entity and furnish the required performance security within 10 calendar days from receipt of the notice of award, and committing to pay the corresponding fine and be suspended for a period of time from being qualified to participate in any government procurement activity in the event that it violates any of the conditions stated therein as required in the guidelines issued by the GPPB.
9. Bid opening shall be at **8:30 a.m. on February 1, 2024** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **Department of Agriculture-Western Visayas** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.



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11. The **Department of Agriculture** does not condone any forms of solicitation on any prospective winning and losing bidders by any of our staff/employees or any other party. Any sort of this kind shall be reported immediately to the Office of the Secretary or the National Bureau of Investigation (NBI) for entrapment and proper investigation.
12. For further information, please refer to:  
  
**Zarlina B. Cuello**  
**BAC Chairperson**  
DA-WESVIARC Compound  
Brgy. Buntatala, Jaro, Iloilo City  
Tel. No. (033) 320-23-73  
[www.westernvisayas.da.gov.ph](http://www.westernvisayas.da.gov.ph)  
[procurement@wv.da.gov.ph](mailto:procurement@wv.da.gov.ph)
13. You may visit the following websites:  
For downloading of Bidding Documents: **PhilGEPS**

**January 11, 2024**

**Zarlina B. Cuello**  
**BAC Chairperson**