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| PR# 2024-0184 |

**January 25, 2024**

Date

**REQUEST FOR QUOTATION**

2024-59

(SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder’s/Supplier’s own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to DA Western Visayas, BAC Secretariat Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City with the **Name of Supplier, PR Number, and Deadline for Submission**.
8. **DEADLINE** FOR SUBMISSION OF BIDS**: February 1, 2024 at 1:00 pm.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank’s LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor’s account.
13. Delivery period: 45 days upon receipt of NTP
14. Delivery point: DA-WV, Parola, Iloilo City
15. The period of submission of the following documents are as follows:

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| **Document** | **Submission Period\*** |
| Certified True Copy of Valid  **Mayor’s/Business Permit** | Should be submitted upon submission of Request for Quotation |
| Certified True Copy of **PhilGEPS**  **Registration Number** (Red or Platinum) |
| **Omnibus Sworn Statement**  (for ABC above Php 50,000.00) |
| **Income Tax Return**  (for ABC above Php 500,000.00) |

1. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

**PR No. 2024-0184 ABC: Php 83,122.00 End-User: MA. VICTORIA G. SORALLO**

**Solicitation No. 2024-36 Contact No.: 336-2873**

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| --- | --- | --- | --- | --- | --- |
| **Quantity** | **Unit** | **Item Description** | **Brand Name /Model Offered** | **Unit Price** | **Total** |
|  |  | **Procurement of Supply and Delivery of Laboratory Supplies** |  |  |  |
| 5 | Pack | Silica gel beads, blue, 1kg/pack |  |  |  |
| 2 | Pack | Pipette tips (1-200ul), 1000pcs/pack, white |  |  |  |
| 1 | Roll | Parafilm 4” x 25ft/roll |  |  |  |
| 1 | Box | Cleaning wipes (delicate task) 4.4 x 8.5, 280 pcs/box preferably kimwipes |  |  |  |
| 1 | Pack | Filter paper, ordinary, 100pcs/pack |  |  |  |
| 12 | Piece | Test tue brush, length 4.5”, overall length 13”, brush diameter 40mm |  |  |  |
| 12 | Piece | Erlenmeyer Flask Brush |  |  |  |
| 2 | Piece | Glass Beaker with handle, borosilicate, 1-liter, good quality |  |  |  |
| 2 | Piece | Glass Beaker with handle, borosilicate, 500ml, good quality |  |  |  |
| 12 | Piece | Volumetric Flask, 250ml, borosilicate |  |  |  |
| 2 | Piece | Volumetric Flask, 2-liter, borosilicate |  |  |  |
| 12 | Piece | Magnetic stir bar, 31.6mm length, 15.9mm dia., PTFE |  |  |  |
| 6 | Bottle | Amber Glass dropper bottle, 30ml |  |  |  |
| 6 | Bottle | Amber Glass dropper bottle, 60ml |  |  |  |
| 1 | piece | Two-sided spatula, polyamide, flat spatula, length, 3.2cm x 1.9cm width, spoon, length 3.2cm and holds 2.5ml |  |  |  |

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| --- | --- | --- | --- | --- | --- |
| 1 | Unit | Magnetic stirrer hot plate, stirring speed 100-2000rpm. Max stirring volume 2L, max temp. plate surface 380°C, Aluminum panel (5in x 5in), exterior size 210 x 125 x 90mm, material, aluminum, voltage AC100-240V |  |  |  |
| 1 | Unit | Portable Magnetic Stirrer Lab stir mixer plate |  |  |  |
| 15 | Box | Nitrile Gloves, latex free, powder free/blue 100pcs/box (M-9, L-6) |  |  |  |
| 6 | Pair | Laboratory shoes, white, size 5 (1pair), S-6 (2pairs), S-7 (1pair), S-9 (1pair), S-10 (1pair) |  |  |  |
| 7 | Piece | Laboratory gown, white, 3 small, 2 medium, 2 large |  |  |  |
| 6 | Pack | Self-sealed plastic No. 6, 100pcs/pack |  |  |  |
| 3 | Pack | Self-sealed plastic No. 10, 100pcs/pack |  |  |  |
| 3 | Roll | Aluminum foil, 16 meters |  |  |  |
| 10 | Roll | Kitchen paper towel, jumbo, 2 ply, 70pulls, 140 sheets |  |  |  |
| 8 | Bottle | Dishwashing liquid for labwares, 500ml/bot |  |  |  |
|  |  | **TOTAL** |  |  |  |

**PR No. 2024-0184 ABC: Php 83,122.00 End-User: MA. VICTORIA G. SORALLO**

**Solicitation No. 2024-36 Contact No.: 336-2873**

For the Bids and Awards Committee:

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**MS. HUSSEIN A. DEROTAS ATTY. ROLIN M. ASUNCION**

GEPS Posted**/**DA Website/1 conspicuous place Head, BAC-Secretariat

**DA WESTERN VISAYAS**

Bids and Awards Committee

WESVIARC, Hamungaya,

Jaro, Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

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| --- | --- | --- | --- | --- |
| Signature over Printed Name |  |  | Registered Name of Company | Tax Identification Number |
|  |  |  |  | (Indicate VAT or non-VAT registered) |
|  |  |  | \_ |  |
| Address |  |  | Contact number(s) | E-mail Address |
| \_ \_ Banking Institution |  |  | Branch | Account Name |
| Account Number |  |  |  | Date Accomplished |