



Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City
westernvisayas@mail.da.gov.ph | (033) 336-4221

INVITATION TO BID FOR THE PROCUREMENT OF SUPPLY AND DELIVERY OF ICT EQUIPMENT

1. The **Department of Agriculture-Western Visayas**, through the **National Expenditure Program of 2024 (Early Procurement Short of Award)** intends to apply the sum **Two Million Six Hundred Thirty Thousand Pesos (Php2,630,000.00)** being the ABC to payments under the contract for **Procurement of Supply and Delivery of ICT Equipment /IB No. 2024-023 (GAS)**.

Bids received in excess of the ABC shall be automatically rejected at bid opening.

2. The **Department of Agriculture-Western Visayas** now invites bids for the **Procurement of Supply and Delivery of ICT Equipment** with the following specifications:

Laptop <ul style="list-style-type: none">• Intel Core i5-12500H Processor 2.5 GHz• Intel UHD Graphics; 14" display, OLED, 2.8k• 8 GB RAM; 512 GB M.2 NVMe PCIe 3.0 SSD• Windows 11, with power supply and bag• 1.6 kg maximum weight	23 units
Desktop <ul style="list-style-type: none">• All-in-One Computer• Intel Core i5-1235U Processor 1.3 GHz• 512GB M.2 NVMe PCIe 3.0 SSD (12M Cache, up to 4.4 GHz, 10 cores)• 21.45 inch, FHD (1920x1080) 16:9, wide view, anti-glare display, LED backlit, 250 nits, screen to body ratio: 86%, with 720 HD camera• 8 GB DRR4 SO-DIMM• Windows 11• USB keyboard, mouse & 90W AC Adapter	24 units

Terms and Conditions:

- All ICT equipment must be brand new, branded, not cloned, and covered with 1-year warranty
- The Supplier is required to after sales services and assurance that all equipment and installations are accurate, complete, operable, uncompromised and error free during the warranty period.
- Certificate that the supplier has Availability of Stocks and has an office/accredited service center to respond within 72 hours upon receipt of the notice of complaints from end-user/beneficiaries



Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City
westernvisayas@mail.da.gov.ph | (033) 336-4221

Delivery of the Goods is required within **30** calendar days from receipt of Notice to Proceed and to be delivered at 2nd floor Organic Building, DA WESVIARC, Hamungaya, Jaro, Iloilo City.

Bidders should have completed, within **three (3) years (2020-present)** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).

3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

The prospective Bidder must be registered in the PhilGEPS.

4. Prospective Bidders may obtain further information from **Department of Agriculture - Visayas** and inspect the Bidding Documents at the address given below during office hours, **8:00 a.m. to 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **December 20, 2023 – January 9, 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos (Php5,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees to be presented **in person**.
6. The **Department of Agriculture-Western Visayas** will hold a Pre-Bid Conference¹ at **10:30 a.m. on December 28, 2023** at the **RCPC Library, RCPC Building, DA WESVIARC Compound, Brgy. Buntatala, Jaro, Iloilo City**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through **manual** submission at the office address indicated below on or before **8:30 a.m. on January 9, 2023**. Late bids shall not be accepted.



Republic of the Philippines
DEPARTMENT OF AGRICULTURE WESTERN VISAYAS
Hamungaya, Brgy. Buntatala, Jaro, Iloilo City
westernvisayas@mail.da.gov.ph | (033) 336-4221

8. All Bids must be accompanied by a Bid Securing Declaration **or** Bid Security in the amount of any of the acceptable forms and in the amount of **Php52,600.00** (if the bid security is in the form of cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit) or **Php131,500.00** (if the bid security is in the form of surety bond).

In lieu of a bid security, the bidder may submit a duly notarized **Bid Securing Declaration** that is an undertaking which states, among others, that the bidder shall enter into contract with the procuring entity and furnish the required performance security within 10 calendar days from receipt of the notice of award, and committing to pay the corresponding fine and be suspended for a period of time from being qualified to participate in any government procurement activity in the event that it violates any of the conditions stated therein as required in the guidelines issued by the GPPB.

9. Bid opening shall be at **8:30 a.m.** on **January 9, 2023** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **Department of Agriculture-Western Visayas** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. The **Department of Agriculture** does not condone any forms of solicitation on any prospective winning and losing bidders by any of our staff/employees or any other party. Any sort of this kind shall be reported immediately to the Office of the Secretary or the National Bureau of Investigation (NBI) for entrapment and proper investigation.
12. For further information, please refer to:

Zarlina B. Cuello
BAC Chairperson
DA-WESVIARC Compound
Brgy. Buntatala, Jaro, Iloilo City
Tel. No. (033) 320-23-73
www.westernvisayas.da.gov.ph
procurement@wv.da.gov.ph

13. You may visit the following websites:
For downloading of Bidding Documents: **PhilGEPS**

December 20, 2023

Zarlina B. Cuello
BAC Chairperson