

**November 15, 2023**  
Date

**REQUEST FOR QUOTATION**  
2023-890  
(SVP)

**INSTRUCTIONS:**

1. Bidders are required to read the instructions and fill all the blanks properly.
2. Prospective Bidders/Suppliers may submit their own canvass form in accomplishing their bid proposals/quotations subject to the condition that the DARFO VI official RFQ form shall be filled up (with offered brand, unit price and total price), signed properly and attached together with the Bidder's/Supplier's own canvass form. (Please write legibly)
3. Any erasure or alteration in the unit and/or total price shall render the offer of the supplier invalid.
4. Any specifications other than those required/stated in this form shall not be considered in the evaluation of bids.
5. Quotation(s) must include all kinds of taxes for the item(s)/services listed hereunder, including delivery charges.
6. The brand name/model of the offered item(s)/product(s) or services must be indicated, if applicable/required.
7. Sealed Quotation(s) / Proposal(s) shall be manually submitted to the DA Western Visayas, BAC Secretariat Office, RCPC Building, DA-WESVIARC., Brgy. Buntatala, Jaro, Iloilo City.
8. **DEADLINE FOR SUBMISSION OF BIDS: November 22, 2023 at 12:00 nn.**
9. Price quotation(s) submitted shall be valid for a period of 45 days reckoned from the deadline for submission of quotations.
10. Awarding shall be done for the whole lot. Partial bids shall not be allowed.
11. Validity of stocks: 60 days
12. Terms of payment: within 15 days after inspection and acceptance and shall be made through Land Bank's LDDAP-ADA/Bank Transfer facility. Bank Transfer fee, if any, shall be charged against the creditor's account.
13. Delivery period: 30 days upon receipt of Notice to Proceed
14. Delivery point: RCPC, WESVIARC Compound, Hamungaya, brgy. Buntatala, Jaro, Iloilo City
15. The period of submission of the following documents are as follows:

<b>Document</b>	<b>Submission Period*</b>
<b>Certified True Copy of Valid Mayor's/Business Permit</b>	<b>Should be submitted upon submission of Request for Quotation</b>
<b>Certified True Copy of PhilGEPS Registration Number (Red or Platinum)</b>	
<b>Omnibus Sworn Statement (for ABC above Php 50,000.00)</b>	
<b>Income Tax Return (for ABC above Php 500,000.00)</b>	

16. Non-receipt of a Notice of Award within a period of 30 calendar days from the deadline of the submission of the RFQ is presumed that this offer is non-responsive.

PR No. 2023-10-1993

ABC: Php 62,200.00

End-User: RYAN V. RASGO

Solicitation No. 2023-815

Contact No. 329-6958

Quantity	Unit	Item Description	Brand Name / Model Offered	Unit Price	Total
		Procurement of supply and delivery of printing of brochure and tarpaulin, inclusive of encoding and lay-outing			
		Brochure: size 8.5 inches x 14 inches Material: C2S 200 lbs, back to back print Colored: 2 folds, 3 panels, with varnish			
3600	Piece	Rice grain bug			
1000	Piece	PRIME infographics			
12	Piece	Tarpaulin, colored, size 2ft x 3ft			
<b>TOTAL</b>					

For the Bids and Awards Committee:

\_\_\_\_\_  
**MS. HUSSEIN A. DEROTAS**  
GEPS Posted/DA Website/  
1 conspicuous place

\_\_\_\_\_  
**ATTY. ROLIN M. ASUNCION**  
Head, BAC Secretariat

**DA WESTERN VISAYAS**  
Bids and Awards Committee  
WESVIARC, Hamungaya,  
Jaro, Iloilo City

**SIR / MADAM:**

In connection with the above request, I/we submit our quotation indicated above. I/We have carefully read and fully understood the minimum requirements and agree to furnish and/or deliver in conformity with the specifications any or all said articles described above within the date stipulated herein.

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Registered Name of Company

\_\_\_\_\_  
Tax Identification Number  
(Indicate VAT or non-VAT registered)

\_\_\_\_\_  
Address

\_\_\_\_\_  
Contact number(s)

\_\_\_\_\_  
E-mail Address

\_\_\_\_\_  
Banking Institution

\_\_\_\_\_  
Branch

\_\_\_\_\_  
Account Name

\_\_\_\_\_  
Account Number

\_\_\_\_\_  
Date Accomplished